

**MINUTES OF THE  
PROFESSIONAL LAND SURVEYORS OF OHIO  
EXECUTIVE COMMITTEE MEETING**

Location: **COLUMBUS STATE COMMUNITY COLLEGE, NESTOR HALL, SEMINAR "B"**  
Date: **FRIDAY, July 8, 2011, 6:00 P.M.**

ALL REPORTS WERE TO HAVE BEEN SUBMITTED IN WRITING

- 1.0 Call to Order & Devotions – Dana Parsell
- *President-Elect Dana Parsell called the meeting to order at 6:08 pm.*
  - *President-Elect Dana Parsell led the attendees in devotions.*
- 1.1 Pledge of Allegiance
- *President-Elect Dana Parsell led the attendees in the Pledge of Allegiance.*
- 1.2 Introduction of All In Attendance – Dana Parsell
- Steve Cahill, Cincinnati Chapter introduced.*
- 1.3 Introduction of new PLSO staff members
- *Melinda Gilpin introduced Lynn Smith, Communications Specialist, Duties include Web Site, OSN, Social Media, and marketing, she is part time (15 hours a week).*
  - *Donna Bates, Administrative and Financial Assistant. Duties include billing and financial reconciliation and reports, assistance with conference implementation, data entry, and general office support. She works 35 hours per week.*
- 1.4 Seating of Alternate Chapter Delegates (written authorization necessary)
- *Ann Besch, University of Akron,*
  - *Louise Veverka, Cleveland*
  - *Steve Cahill, Cincinnati*
- 1.5 Determination of Quorum (over ½ of 28 member Executive Committee)
- *2 Officers were present*
  - *2 Past Presidents were present*
  - *12 Delegates were present*
  - *It was determined that a quorum was present*
- 1.6 Agenda Changes
- Oil and Gas Leases*
- 1.7 Special Presentation of PLSO Involvement with OUPS
- Steve Cahill was introduced. Steve is a member of the Cincinnati chapter and is part owner in Abercrombie & Associates. Current chair of TSAB (Tri-state advisory board), Also a vice chair of Ohio designer engineer government entity utility partnership. Also a member of the safety committee of ACI (Allied Construction Industry). Steve joined the Local Damage Prevention Council SW Ohio. Steve is working on a subcommittee for the Ohio Underground Damage Coalition and along with Darren Owens (City Engineer For Lebanon) are trying to rewrite the Ohio Dig Law. PLSO is not a stakeholder in this organization and has no voice other than that of Darren Owens. Steve would like to get a PS on the committee and is asking for our support.*
- A motion was made for Melinda to write a letter for PLSO to have a voting member on the Ohio Damage Prevention Coalition. Motion made by Rion Myers and seconded by Tim Riley. Motion was approved by unanimous voice vote***

- 2.0 Acceptance of Secretary's Minutes for May 13, 2011 – George Hofmann
- *George Hofmann asked if there were any questions or comments on the Minutes.*
  - ***A motion to accept the minutes for May 13, 2011 was made by Rion Myers and seconded by Andy Shahan. Motion was approved by unanimous voice vote.***
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- Acceptance of Secretary's Minutes for May 25, 2011 – George Hofmann
- *George Hofmann asked if there were any questions or comments on the Minutes.*
  - ***A motion to accept the minutes for May 25, 2011 was made by Larry Gardner and seconded by Andy Shahan. Motion was approved by unanimous voice vote.***
- 3.0 Treasurer's Report for May and June, 2011 – Bryan Ellis
- *A copy of the Treasurer's Reports was distributed.*
  - *Melinda reported these reports close out the fiscal year. A new fiscal year started on July 1.*
  - *President-Elect Dana Parsell accepted the Treasurer's Report for May and June 2011, subject to finance committee review.*
- 4.0 Unfinished Business
- 4.1 Web Site – Melinda Gilpin
- *Melinda reported that she is bringing Lynn Smith up to speed.*
  - *The Web Site will be removed from unfinished business and moved to Communications*
- 4.2 Statute of Limitations- Rose Coors
- *No report.*
- 5.0 New Business
- 5.1 New Members - Bob Akins
- Melinda presented one name for professional, one for affiliate.*
- A motion to accept one professional, one affiliate was made by Rion Myers and seconded by Rose Coors. Motion was approved by unanimous voice vote.***
- 5.2 Establishment of Communications Committee as a Standing Committee
- Tabled.*
- 5.3 Replacement of computers in PLSO office
- Melinda reported that there is a urgent need to replace the computers in the office Melinda presented three options.*
- A motion to purchase two computers, two docking stations with installation and new antivirus software for a cost of \$2,800.00 was made by Rion Myers and seconded by Andy Shahan. Motion was approved by unanimous voice vote.***
- 5.4 Oil And Gas Lease.
- Larry Gardner reported that he is personally involved with the leasing of oil and gas leases. Cost of these leases have increase for what there willing to pay. The lease agreement mention everything except for protection of survey monumentation.*

- 6.0 Inter-Association Delegates
- 6.1 CEOA - Dean Ringle
  - *No report*
- 6.2 ODOT - Jim Kenyon
  - *ODOT is looking at the LightSquared issue*
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  - A motion for Melinda to write a letter to ODOT requesting that they take action on the LightSquared issue was made by Jim Kenyon and seconded by Rion Myers. Motion was approved by unanimous voice vote.***
- 6.3 State Board of Registration - Melinda Gilpin
  - *At the June 15 meeting it was reported that there were 14 new PS registrants*
  - *Working with state board on HB 32 and other legislative issues*
  - *Next meet will be July 20 and the certificate ceremony will be Aug. 20..*
- 6.4 OGRIP – Dean Ringle
  - *Continuing to fly state*
  - *Ohio GIS Conference will be Sept. 29 and 30 and that Don Pickenpaugh and Melinda Gilpin will be presenting a session on PLSO.*
- 7.0 Committee Reports
- 7.1 Special Committees
- 7.11 Political Action – Rion Myers
  - *Two Disbursements. Current balance\$3,033.85. The PAC account has been moved to Huntington Bank. \$250 to Rep. Antonio, \$2,200 Deposit to new account.*
- 7.12 Standards - Brad Kramer
- 7.123 GPS Standards – Jim Kenyon
  - *Has been researching standards and have found that very little has been done. They are looking at Kentucky's standards as a possible model.*
- 7.13 State Line - Dean Ringle
  - *Working with new software.*
  - *He will have new working dates soon.*
- 7.14 Historic Review – Mike Besch
  - *June 11 there was a presentation of Military Surveying Now andThen*
  - *Ohio Valley Frontier days at Steubenville, They have made one of the blockhouses available for surveying display.*
  - *August Fort Meigs Presentation, Mike may not be able to do unless he can get enough volunteers to help.*
  - Tour of Vietnam March 6-19-2012, Mike is looking to see if PDH hours could be credited for this trip*
  - A motion to endorse event and issue appropriate credit hours for the Vietnam trip, by Brian Bingham and seconded by Louise Veverka. Motion was approved by unanimous voice vote***
- 7.141 Surveying USA 2012 Event at Statehouse, March 17, 2012
  - *Bob Mergle's group has volunteered to help with Survey USA 2012*
- 7.2 Newsletter Editor – PLSO Staff
  - *Melinda Gilpin reported that the next issue of OSN will go to printer July 13, 2011*
  - *Next issue deadline October 1, 2011*
  - *Smaller online newsletters will be prepared monthly*
- 7.3 NSPS Governor - Robert Akins
  - *Melinda reported that PLSO joined the Save GPS Coalition and has sent letters to Ohio Congressional Representatives and Senators.*
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- 7.31 Trig-Star – Pat Leonhardt
  - *Written report submitted .*
- 7.32 CST Coordinator - Pat Leonhardt
  - *Written report submitted.*
- 7.33 Geocaching Coordinator - Robert Akins
  - *No report.*
- 7.4 Standing Committees
- 7.41 Program – Dean Frederick
  - No report, Dean has requested a clarification as to who are the voting members of the Program Committee. Discussion of what was done in the past. Rose Coors reported That a chair from all fall seminars and annual conference that have been spoken for should be included and the chair from the previous seminars. Melinda will report back to Dean*
- 7.411 Annual Conference Updates
  - 2012 - Central Ohio Chapter – Kevin Stacy, Chapter Conference Chair.
    - *Waiting to confirm speakers*
  - 2013 - Cincinnati & Southwest Chapter – Rose Coors, Chapter Conference Co-Chair
    - *Getting committee chairs together to discuss conference*
  - 2014 – To be held at the Inter Continental in Cleveland
  - 2015 – To be held at the Northpointe in Columbus
  - 2016- (requested by the Miami Valley Chapter) to host and be held in Dayton
- 7.412 Fall Seminar Updates
  - 2011 - Tuscarawas Valley Chapter - Bob Akins
    - *Program is set, all is ready to go, and there will be no fee for parking.*
  - 2012 - Toledo Chapter – Pat Leonhardt
    - *Scheduling meetings*
  - 2013 - Available
    - *Melinda looking for someone to host.*
- 7.42 Membership - Bob Akins
  - *No Report*
- 7.43 Interprofessional Affairs - A. J. Myers
  - *No report.*
- 7.44 Education – Dean Frederick
  - *No Report*
- 7.45 Legislation – Bryan Ellis
  - *Melinda Gilpin reported that HB 32 passed the House and has moved on to the Senate, Melinda will be meeting with a number of the Senate committee.*
  - *Right of Entry for surveyors, Dave Bodo and members of the Tuscarawas chapter have contacted the Farm Bureau. They have gotten a favorable response. We have in the farm bureau legislative policy statement, a statement that is in support of surveyors right of entry.*
- 7.46 Finance - Paul Dinan
  - *No Report*
- 7.47 Past Presidents Council – Rion Myers
  - Strategic planning report was distributed for chapter review*
  - Strategic planning presentation to be acted on in September*
- 7.48 Scholarship – Rocky Lomano
  - *Evaluation of scholarship applications*
  - *3 - \$2,000.00 scholarships were awarded to Anthony Falbo (U.A.), Sam Hecht (NKYU), and Timothy Stadt (OSU)*

- 3 -\$1,000.00 scholarships were awarded to Cody Beucler (OSU), Joshua Ginnetti (OSU), and Amanda Verhoff (OSU).
- 7.49 Scholarship Fund Board – Frank Snyder  
*No Report*
- 7.50 Fund Raising – Rion Myers  
- *No Report*
- 7.51 Management Review – Don Pickenpaugh  
- *No report.*
- 8.0 Chapter Delegate Reports
- 8.1 ASKEGA Chapter – Jim Donathan/Frank Snyder(Alt)  
- *Written Report Submitted*
- 8.2 Central Ohio Chapter – Brian Bingham/ Tim Burkholder(Alt)  
- *No Report. Golf Outing July 15, 2011*
- 8.3 Cincinnati Chapter - Bob Heidkamp/ Steve Cahill(Alt)  
- *No Report*
- 8.4 Cleveland Chapter –Tom Snezek / Louise Veverka(Alt)  
- *No Report Submitted*
- 8.5 Congress Lands Chapter – William Stillions  
- *No Report*
- 8.6 Firelands Chapter – Tim Riley/  
*Tim handed out a advertisement where a timber company is offering Property Line Marking. Melinda said that this has been sent to the State board and a cease and desist have been issued.*
- 8.7 Miami Valley Chapter – Ryan Hilliard  
- *Written Report Submitted, Golf outing July 15(Tripod Open)*
- 8.8 Mohican-Killbuck Valley Chapter – Jim Kenyon/Lynn Snyder  
- *Written Report Submitted, Looking at setting up new baseline*
- 8.9 Muskingum Valley Chapter – Rob Lowe  
- *Written Report Submitted*
- 8.10 Northwest Ohio Chapter -  
- *No Delegate*
- 8.11 Ohio State University Student Chapter – Luke  
- *Elected new members.*
- 8.12 Ohio Valley Chapter – Larry Gardner  
- *Written Report Submitted.*
- 8.13 Scioto Valley Chapter – George Seymour  
- *No Report.*
- 8.14 Southwestern Chapter - Rose Coors  
- *Written Report Submitted.*  
- *Aug. 6 Golf Outing*  
- *Aug. 27 Family Picnic at Zaenkert Surveying's Farm*  
- *Sept. 14-17 Surveyors Historical Society Rendezvous*
- 8.15 The Thomas Hutchins Chapter - John Francis  
- *No Report Submitted.*
- 8.16 The University of Akron Student Chapter – Matt Hildebrant  
- *No Report Submitted*
- 8.17 Toledo Chapter – Bryan Ellis  
- *No Report submitted*
- 8.18 Treaty Lands Chapter – James Myers  
- *Melinda attended June Meeting*  
- *July 30 Chapter Picnic*
- 8.19 Tuscarawas Valley Chapter – Dave Bodo  
*No Report Submitted.*

8.20 Western Reserve Chapter – Peter Bell  
*Written Report Submitted*

9.0 President-Elect’s Report – Dana Parsell  
- *No Report*

10.0 PLSO Staff Report – Melinda Gilpin  
- *Attended CEAO Land Records Conference*  
- *Completed re-organization of office*  
- *Completed PAC filings*  
- *Began training new staff*

11.0 President’s Report – Don Pickenpaugh  
- *No Report*  
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***A motion to go into executive session for personal matters by Rion Myers at 9:42 PM and seconded by Rose Coors. Motion was approved by unanimous voice vote.***  
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***A motion to adjourn executive session by Rion Myers at 9:46 PM and seconded by Rose Coors. Motion was approved by unanimous voice vote***

12.0 Adjourn

***A motion to adjourn Meeting by Ann Besch at 9:47 PM and seconded by Brian Bingham. Motion was approved by unanimous voice vote***

*July 8, 2011 Minutes respectfully submitted by George A. Hofmann, P.S., PLSO Executive Secretary, 2011.*