

**MINUTES OF THE  
PROFESSIONAL LAND SURVEYORS OF OHIO  
EXECUTIVE COMMITTEE MEETING**

Location: **COLUMBUS STATE COMMUNITY COLLEGE, NESTOR HALL, SEMINAR “B”**  
Date: **FRIDAY, September 9, 2011, 6:00 P.M.**

ALL REPORTS WERE TO HAVE BEEN SUBMITTED IN WRITING

- 1.0 Call to Order & Devotions – Don Pickenpaugh
  - *President Don Pickenpaugh called the meeting to order at 6:04 pm.*
  - *President Don Pickenpaugh led the attendees in devotions.*
- 1.1 Pledge of Allegiance
  - *President Don Pickenpaugh led the attendees in the Pledge of Allegiance.*
- 1.2 Introduction of All In Attendance – Don Pickenpaugh
  - John Greenhalge State Board of Registration introduced.*
- 1.3 Seating of Alternate Chapter Delegates (written authorization necessary)
  - *Ann Besch, University of Akron,*
  - *Mike Besch Western Reserve*
- 1.4 Determination of Quorum (over ½ of 28 member Executive Committee)
  - *5 Officers were present*
  - *1 Past Presidents were present*
  - *13 Delegates were present*
  - *It was determined that a quorum was present*
- 1.5 Agenda Changes
  - Office Lease added as 5.3*
- 1.6 Special Presentation by John Greenhalge, State Board of Registration for Professional Engineers and Professional Surveyors on County Tax Map Offices
  - John Greenhalge reported that Tax Map Offices were being moved from being under the Engineers Office to the Auditors Office and supervision of that office. Employees of tax map office generally not licensed. One open complaint is being investigated. County Engineers believe it is an issue but are being told by auditor’s office that it is not going to change. John wants to address it as an overall state issue instead of county by county. Question is are they just doing minimal tasks or are they performing surveying duties. Licensed surveyors should make technical reviews. Referred to Standards Committee. John asked that anybody that have any input to forward it to him.*
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- 2.0 Acceptance of Secretary's Minutes for July 8, 2011 – George Hofmann
  - *George Hofmann asked if there were any questions or comments on the Minutes.*
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  - *A motion to accept the minutes for July 8, 2011 was made by Bryan Ellis and seconded by Andy Shahan. Motion was approved by unanimous voice vote.*

- 3.0 Treasurer's Report for July and August, 2011 – Bryan Ellis
- *A copy of the Treasurer's Reports was distributed.*
  - *President Pickenpaugh accepted the treasures report for July 2011 and August 2011 subject to the finance committee review.*
  - *Melinda passed out the Chapter Annual Financial report for the fiscal year 7-01-2010 thru 6-30-2011*

4.0 Unfinished Business

4.1 None

5.0 New Business

5.1 New Members - Bob Akins

*Bob presented four names for professional, five for associate and one for reinstatement.*

***A motion to accept four professional, five associates and one reinstatement was made by Bob Akins and seconded by Paul Dinan. Motion was approved by unanimous voice vote.***

5.2 Establishment of Communications Committee as a Standing Committee

*President Pickenpaugh will get information to chapter delegates to vote on at October meeting. President-Elect will be the chair of the committee and Lynn Smith will be the office staff liaison.*

5.3 Office Lease

*Melinda reported that our office lease will expire on October 1, 2011. We rent approximately 1,050 square feet. We pay for rent and phone lines only, everything else is included. The new lease proposes that the lease cost will remain the same till Sept. 30, 2013. After that there will be a \$22.00 increase each year with the lease ending September 2016.*

***A motion to extend our lease for five years was made by Bob Akins and seconded by Dave Bodo. Motion was approved by unanimous voice vote.***

6.0 Inter-Association Delegates

6.1 CEAO - Dean Ringle

- *No report*

- 6.2 ODOT - Jim Kenyon
  - *Melinda Gilpin reported that the CORS/VRS communication to PLSO from James Young that the system will be shut down is not true.*
  - *ODOT is very concerned with the Light squared issue, ODOT is working with our federal transportation partners to present a consolidated voice from the transportation agencies. ODOT has 168 GPS receivers, of which 53 are used with the CORS network, 55 are survey grade receivers and 60 are GIS grade receivers. ODOT has almost 1500 users registered for the VRS system which includes all levels of government agencies. ODOT has documented a peak use of that system of 247 users . The system is designed to allow over 1,000 users at the same time.*
  
- 6.3 State Board of Registration - Melinda Gilpin
  - *Nothing further to report*
  
- 6.4 OGRIP – Dean Ringle
  - *President Pickenpaugh reported that the imagery is being processed on the first flight area.*
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- 7.0 Committee Reports
  - 7.1 Special Committees
  - 7.11 Political Action – Rion Myers
    - *One Disbursement for Dean Frederick and Dana Parsell to attend an event for Senator Hite. One deposit of \$50.00. Ending balance July 2011, \$2,633.85. No action in August balance remained the same.*
    - *Melinda reported that a report was filed late for the PAC fund, and she has rectified the problem.*
  
  - 7.12 Standards - Brad Kramer
    - 7.121 Preservation of Centerline and Right-of-Way Monumentation
      - *No report.*
    - 7.122 Revisions to Minimum Standards
      - *No report .*
    - 7.123 GPS Standards- Jim Kenyon
      - *No report.*
    - 7.124 FEMA Flood Mapping
      - *President Pickenpaugh did a presentation at the Ohio Flood Plain management conference at the end of July .*
  
  - 7.13 State Line - Dean Ringle
    - *No report.*

7.14 Historic Review – Mike Besch

7.141 Surveying USA 2012 Event at Statehouse, March 17, 2012

- *Survey USA 2012 at Statehouse*
- *Melinda Gilpin reported we would like to offer a Boy Scout merit badge, do survey USA and a re-enactment on the ground on that day. We will need volunteers to help do the Boy Scout merit badge.*
- *Bob Akins asked that the chapters consider doing Geo caching as part of Survey USA day.*
- *Mike Besch has made up a kit with replicas of old equipment to use for presentations. Kit includes compass, chaining pins, two pull chain, talley belt, hatchet, graphite pen, books, Ohio lands book, PLSO Brochures (Why we need a Surveyor).*

7.142 National Museum Of Surveying Membership Request

*National Museum of surveying request for donation to museum. Mike Besch will be taking students to museum and report back to executive committee on status of museum. Donation request will be tabled until after Mike's field trip and his report.*

7.2 Newsletter Editor – PLSO Staff

*OSN has been sent out*

- *Next issue deadline October 1, 2011, request for articles*
- *Smaller online newsletters will be prepared monthly, looking for sponsors, one per issue*

7.3 NSPS Governor - Robert Akins

- *Light Squared issue, Congressional science committee meet. Spokes people from DOT, NASA, George Washington University, and Department of Interior and a representative from Light Squared. They talked about the negative effect it will have. Majority was against Light Squared proposal. Surveyors need to contact their representatives and voice their opinion.*
- *Board of Governors recommended that ACSM be dissolved and it was approved. NSPS will take over assets and liabilities*
- *Railroad Legislation, first hand stories need to substantiate our need to have these monumented upon abandonment of railroad.*
- *CST program doing well*
- *Trig Star has been profitable per Melinda Gilpin*
- *HUD is asking homeowners to certify that there has been no change in there property instead of ordering a survey*

- *Bob Akins made a request for travel expense for NSPS Fall meeting*

***A motion for travel expense for Fall NSPS meeting for \$2,200.00 was made by Lynn Synder and seconded by Dave Bodo. Motion was approved by unanimous voice vote***

- 7.31 Trig-Star – Pat Leonhardt
  - *With the new school year started it is time to start contacting schools to schedule Trig Star Testing.*
  - *Donations from chapters being requested*

- 7.32 CST Coordinator - Pat Leonhardt
  - *Written report submitted.*

- 7.33 Geocaching Coordinator - Robert Akins
  - *No report.*

7.4 Standing Committees

- 7.41 Program – Dean Frederick
  - Miami Valley requested to host the 2016 Annual Conference*

***A motion to approve Miami Valley request to host the 2016 Annual Conference was made by Dave Bodo and seconded by Ann Besch. Motion was approved by unanimous voice vote.***

7.411 Annual Conference Updates

2012 - Central Ohio Chapter – Kevin Stacy, Chapter Conference Chair.  
- *No Report.*

2013 - Cincinnati & Southwest Chapter – Rose Coors, Chapter Conference Co-Chair

- *Planning underway*

2014 – To be held at the Inter Continental in Cleveland

2015 – To be held at the Northpointe in Columbus

2016- To be held in Dayton and hosted by the Miami Valley Chapter

- 7.412 Fall Seminar Updates
  - 2011 - Tuscarawas Valley Chapter - Bob Akins
    - 75 Registered.
  - 2012 - Toledo Chapter – Pat Leonhardt
    - Discussing speakers, possibly ODOT R/W seminar, FEMA round robin
  - 2013 - Available
    - Melinda looking for someone to host.
- 7.42 Membership - Bob Akins
  - Membership numbers are based on category of membership. When you move from one category to another your number changes. Old numbers have been recycled.
  - Bob Akins proposed that one number be issued when approved for membership.
  - That number will remain with the individual and not be reused in the future.

***A motion to adopt a permanent numbering system was made by Pat Leonhardt and seconded by Tom Snezek. Motion was approved by unanimous voice vote.***

- 7.43 Interprofessional Affairs - A. J. Myers
  - No report.
- 7.44 Education – Dean Frederick
  - No Report
  - University of Akron is now applied science ABET accredited effect this summer.
- 7.45 Legislation – Bryan Ellis
  - No Report
- 7.46 Finance - Paul Dinan
  - Financial review committee meet to audit books on September 8, 2011
- 7.47 Past Presidents Council – Rion Myers
  - 7.471 Draft Strategic Plan
    - No comments were received on plan that was previously passed out*
    - A motion to adopt strategic Plan was made by Mike Besch and seconded by Bob Heidkamp. Motion was approved by unanimous voice vote***
- 7.48 Scholarship – Rocky Lomano
  - Written report submitted
- 7.49 Scholarship Fund Board – Frank Snyder
  - No Report

- 7.50 Fund Raising – Rion Myers
  - *No Report*
  
- 7.51 Management Review – Don Pickenpaugh
  - See Presidents report*
- 8.0 Chapter Delegate Reports
- 8.1 ASKEGA Chapter – Jim Donathan
  - *No Report Submitted*
- 8.2 Central Ohio Chapter – Brian Bingham
  - *Written report submitted*
- 8.3 Cincinnati Chapter - Bob Heidkamp
  - *Written Report Submitted*
- 8.4 Cleveland Chapter –Tom Snezek /
  - *No Report Submitted*
- 8.5 Congress Lands Chapter – William Stillions
  - *No Report Submitted. Meeting held last week. One new member*
- 8.6 Firelands Chapter – Tim Riley/
  - No Report submitted*
- 8.7 Miami Valley Chapter – Andy Shahan
  - *Written Report Submitted,*
- 8.8 Mohican-Killbuck Valley Chapter – Jim Kenyon/Lynn Snyder
  - *No Report Submitted*
- 8.9 Muskingum Valley Chapter – Rob Lowe
  - *No Report Submitted*
- 8.10 Northwest Ohio Chapter -
  - *No Delegate*
- 8.11 Ohio State University Student Chapter – Cody Beucler
  - *No Report Submitted.*
- 8.12 Ohio Valley Chapter – Larry Gardner
  - *Written Report Submitted.*
- 8.13 Scioto Valley Chapter – George Seymour
  - *No Report.*
- 8.14 Southwestern Chapter - Rose Coors
  - *Planning One day Fall Seminar*
- 8.15 The Thomas Hutchins Chapter - John Francis
  - *No Report Submitted.*
- 8.16 The University of Akron Student Chapter – Rob Valentine
  - *No Report Submitted*
- 8.17 Toledo Chapter – Bryan Ellis
  - *Written Report submitted*

- 8.18 Treaty Lands Chapter – James Myers  
- *Written Report Submitted*
- 8.19 Tuscarawas Valley Chapter – Dave Bodo  
*No Report Submitted.*
- 8.20 Western Reserve Chapter – Peter Bell  
*No Report Submitted*
- 9.0 President-Elect’s Report – Dana Parsell  
*Preparing List of nomination of officers for 2012  
Dean and Dana attended Senator Hite Fund raiser.*
- 10.0 PLSO Staff Report – Melinda Gilpin  
*Sent out second notice for dues. About 2/3 of membership has paid  
Attending Underground Utilities Coalition meetings  
Completed employee evaluations*
- 11.0 President’s Report – Don Pickenpaugh  
*Attended ACSM Survey Summit  
AOGDP meeting, in July and August  
Presented basic surveying for floodplain managers at Ohio Floodplain  
Management Conference  
Submitted comments to FCC regarding Light Squared Issue  
Attended Certification Presentation Ceremony  
Ohio Valley Chapter, Guernsey County Map Dept.  
Cincinnati/SW Chapter Picnic  
Attended Ohio Chapter of URISA and OGRIP Forum  
Attended CEAO Board meeting  
Preparing for presentation with Melinda at Ohio GIS, Sept 30 on ACSM/Survey  
Summit/ESRI UC*  
  
*Conducted Management review along with Rion Myers and Dana Parsell of Melinda  
Gilpin.*
- 12.0 Adjourn
- A motion to adjourn meeting by Larry Gardner at 10:04 PM  
and seconded by Bob Heidkamp. Motion was approved by unanimous voice vote***

*September 9, 2011 Minutes respectfully submitted by George A. Hofmann, P.S., PLSO Executive Secretary, 2011.*