

**MINUTES OF THE  
PROFESSIONAL LAND SURVEYORS OF OHIO  
EXECUTIVE COMMITTEE MEETING**

Location: **COLUMBUS STATE COMMUNITY COLLEGE, NESTOR HALL, SEMINAR “B”**  
Date: **FRIDAY, JULY 13, 2012, 6:00 P.M.**

ALL REPORTS WERE TO HAVE BEEN SUBMITTED IN WRITING

- 1.0 Call to Order & Devotions – President Dana Parsell
  - *President Parsell called the meeting to order at 6:04 pm.*
  - *President Parsell led the attendees in devotions.*
- 1.1 Pledge of Allegiance – President Dana Parsell
  - *President Parsell led the attendees in the Pledge of Allegiance*
- 1.2 Introduction of Visitors – President Dana Parsell
  - *None*
- 1.3 Seating of Alternate Chapter Delegates (written authorization necessary)
  - *Jim Deitrick (Ohio Valley)*
- 1.4 Determination of Quorum
  - *Roll Call was taken. 4 of 6 Officers, 1 Immediate Past President and 7 of 20 Delegates were present at the beginning of the meeting.*
  - *Financial Assistant Donna Bates was present.*
  - *It was determined that there **was not** a quorum at the start of the meeting with only 14 of the minimum 15 voting members present.*
- 1.5 Agenda Changes
  - *None*
- 2.0 Acceptance of Secretary's Minutes for May 11, 2012 – Brian Bingham
  - *Revision: Item 7.3 – PLSO will need to revise its by-laws.*
  - ***A motion to accept the Secretary’s Minutes from May 11, 2012 as amended.***
  - ***Motion made by Stephen McCall, Seconded by Barney Spontak***
  - *No discussion presented.*
  - ***No official voice vote was taken.** (see Item 5.1 for voice vote)*
- 3.0 Treasurer's Reports for May & June, 2012 – Bryan Ellis
  - *A copy of the Treasurer’s Reports were distributed.*
  - *No discussion was held on the May Treasurer’s Report.*
  - *President Parsell accepted the Treasurer’s Report for May, 2012, subject to Financial Committee review.*
  - *Ms. Bates handed out the 2012-2013 Fiscal Budget for comparison with the June Report.*

- *President Parsell commented that he is pleased with the year-end fiscals shown on the June Report.*
- *Some discussion was held on the up-coming budget, which was ratified in February.*
- *Some discussion was held on the June Report and why the year-end net revenue was negative.*
  - *Expenses were not necessarily over, but revenue was less than anticipated.*
- *A brief discussion on the current attempts to budget more realistic numbers for seminars and conferences.*
- *President Parsell accepted the Treasurer's Report for June, 2012, subject to Financial Committee Review.*

#### 4.0 Unfinished Business

- *No unfinished business.*

#### 5.0 New Business

##### 5.1 New Members – Robert Akins

- *Governor Akins presented six names for new membership*
  - *3 Professional - R. Kyle Cross (Miami Valley)*  
*Rodney Swearingen (Ohio Valley)*  
*Jonathon A. Easton (Thomas Hutchins)*
  - *1 Affiliate - Brian J. Davidson (Congress Lands)*
  - *1 Sustaining - Daniel Herrmann (Out-of-State)*
  - *1 Life - William G. Edwards (Miami Valley)*

***\*Isaac King (Congress Lands) arrived at 6:32pm, bringing the total number of voting members to 15, giving the meeting a quorum\****

- ***A motion to accept the new member applications of 3 Professional, 1 Affiliate and 1 Sustaining Member***
  - ***Motion made by Robert Akins, Seconded by Dean Frederick***
  - *No discussion was presented.*
  - ***A voice vote was taken and the motion passed unanimously.***
- ***A motion to accept the Life Membership of William G. Edwards***
  - ***Motion made by Robert Akins, Seconded by Stephen McCall***
  - *No discussion was presented.*
  - ***A voice vote was taken and the motion passed unanimously.***
- *With a quorum now present, the Motion previously made in Item 2.0, Acceptance of Secretary's Minutes, was re-visited.*
- *No further discussion was held.*
- ***A voice vote was taken and the motion passed unanimously.***

##### 5.2 State Board/OSPE Certificate Ceremony Participation – Dana Parsell

- *President Parsell opened a discussion regarding the question as to rather or not PLSO should continue to participate in the Certificate Ceremony at the State House twice a year.*
- *Our original agreement was to pay a percentage based on number of surveyors at the ceremony.*

- *When testing changes in 2014, there may not be a ceremony as there has been in the past.*
- *President Parsell noted he would like to discuss this further at the next meeting when Executive Director Gilpin is present.*
- *A discussion was held on why the ceremony takes place and what the potential costs are and what the benefits of participating are.*
- *President Parsell would like to see the participation continue so that we keep our ties with the engineers, and noted he would like to see more surveyors attend the ceremony.*
- *The idea of recognition at the conferences was discussed.*
- *It was noted that the ceremonies represent a small cost for the opportunity to take the oath in the State House and for families to see the recognition take place.*
- *It was noted that it is important for the engineers to see the surveyors take the same oath they take.*
- *President Parsell gave an overview of what the ceremony program consists of, noted it is more of a family event than just to pick up your certificate.*
- *The issue was tabled for further discussion at the next meeting.*

## 6.0 Inter-Association Delegates

### 6.1 CEAO - Dean Ringle

- *No Report*
- *CEAO Land Records Conference was held on June 19 – discussed conveyance standards*

### 6.2 ODOT - Jim Kenyon

- *Written Report Submitted*

### 6.3 State Board of Registration – Melinda Gilpin

- *White paper on County Tax Map*
- *Some discussion was held on what the white paper means and if the State Board definitively stated that the Tax Map and GIS Departments should fall under the direction of a surveyor.*
- *President Parsell noted that PLSO's position should be to make it clear that GIS should fall under the supervision of the County Engineer or a professional surveyor that works for the Auditor.*

### 6.4 OGRIP – Dean Ringle

- *URISA meeting held in June*
- *Donovan Powers – new President for Ohio Chapter of URISA*
- *Bret Allphin – new VP for Ohio Chapter of URISA*
- *OGRIP Forum – discussed OSIP 2; processing county buy-up areas first*
- *CEAO Land Records conference – Jim Williams book under review by Dean Ringle*
- *Fred Judson – ODOT D.2 presented unmanned aerial photography*
- *GIS Conference – September 19 at Columbus Convention Center*

## 7.0 Committee Reports

### 7.1 Special Committees

#### 7.11 Political Action – Don Pickenpaugh

- *Golf outing cost \$300, giving an ending balance of \$2,882.85*

- *President Parsell discussed the golf outing and the opportunity Executive Director Gilpin and President Parsell had to meet and talk with Senator Hite.*

7.12 Standards - Brad Kramer

- *No Report*
- 7.121 Preservation of Centerline and Right-of-way Monumentation
  - *No Report*
- 7.122 Revisions to Minimum Standards
  - *No Report*
- 7.123 GPS Standards – Jim Kenyon
  - *No Report*
- 7.124 FEMA Flood Mapping
  - *No Report*
- 7.125 Easement Standardization and the oil/gas industry
  - *No Report*

7.13 State Line - Dean Ringle

- *No Report*
- *Bob Heidkamp discussed the county line monument in Hamilton County*

7.14 Historic Review – Mike Besch

- *No Report*
- *Governor Akins discussed and event he and Mike Besch participated in an event at Fort Steuben*
- *Governor Akins will be participating in a military surveying event in Alliance, OH*

7.2 Newsletter Editor – PLSO Staff

- *OSN going to printer on Tuesday, July 17<sup>th</sup>*

7.3 NSPS Governor – Robert Akins

- *Governor Akins noted he has the details of the NSPS-ACSM merger if anyone would like to see them.*
- *NSPS is proposing that if a state wishes to be a 100% member state, each member of the state org. will also have a \$40 membership fee for NSPS.*
  - *Governor Akins emphasized that this is a very import program in order to sustain the national organization financially and to maintain the national organization's credibility (2,000 members vs. 30,000 members).*
  - *This program would give each state that participates a seat on the Board of Directors.*
- *PLSO's Constitution will need to be changed in order revise the dues structure to allow for Ohio to join the 100% member program.*
- *Governor Akins discussed some of the other items talked about at the NSPS annual meetings, and noted he has copies of the reports if anyone would like further details.*
- *Governor Akins plans to travel to each chapter in the Fall with a presentation about the joining the 100% membership program with NSPS.*
- *A discussion was held about the issue if PLSO should support the dues increase involved in the program if it is not unanimously accepted by the membership, and if it is accepted what level of membership loss is PLSO willing to see.*

- *President Parsell noted that the Executive Committee needs to hear honest feedback from the Delegates about what the members think of this.*
- *The Committee discussed what the best way is going to be to bring to the membership the information about the dues increase and 100% member program.*
- *We need to educate the membership about what NSPS is and what it does for the profession before the dues increase is brought to the membership.*
- *Governor Akins emphasized that the Constitution Amendment movement needs to start very soon in order to even open the discussion of dues increases with the membership.*
- *The Delegates should only discuss with the membership at this time that information about NSPS will be coming soon.*

7.31 Trig Star – Pat Leonhardt

- *Trig Star Winners were named*
- *President Parsell noted that we need to keep on the schools to get them to be a part of this program.*

7.32 CST Coordinator - Pat Leonhardt

- *No Report*

7.33 Geocaching Coordinator - Robert Akins

- *No Report*

7.4 Standing Committees

7.41 Program – Dean Frederick

- *Program Committee meeting August 10<sup>th</sup>.*
- *Discussing conferences, contracts and scheduling.*
- *Dean Frederick would like to see the program guidelines simplified and more straight forward.*
  - *The conferences need to be run more efficiently to better provide the program benefits to the membership.*

7.411 Annual Conference Updates

- 2013 – Feb 13 – 16, 2013 - Sharonville Convention Center, Sharonville, OH  
Cincinnati and SW Chapters — Rose Coors and Gary Nichols, Chapter Chair
  - *Contracts signed.*
- 2014 – Feb. 12 – 15, 2014 - InterContinental Hotel, Cleveland, OH  
Cleveland, Cleveland Chapter – Dino Lustri, Chapter Chair
  - *Nothing new to report*
- 2015 – Feb. 11-14, 2015 - Columbus, Central Ohio Chapter
  - *Looking at contracts and locations.*
- 2016 – Feb 10 – 13, 2016 - Marriott, Dayton, Miami Valley Chapter
  - *Nothing new to report*

7.412 Fall Seminar Updates

- 2012 – Oct 10 – 12, 2012 - Hilton Garden Inn, Perrysburg, Toledo Chapter
  - *Currently resolving some issues with speaker conflicts.*
- 2013 – Oct. 10 – 11, 2013 - Prichard-Laughlin Civic Center, Cambridge, OH  
Program Committee
  - *Some changes coming.*

- 2014 – Oct. 16-18, 2014 - Great Wolf Lodge, Mason, OH, Program Committee
  - *Nothing new to report*
- 2015 – Oct.8 – 10, 2015 - Kalahari Resort and Conference Center, Sandusky, OH Program Committee
  - *Nothing new to report*
- 7.413 Workshop Updates
  - *Spring workshop cannot be held, probably will be 2 fall workshops and 3 in 2013.*
- 7.42 Membership - Robert Akins
  - *No Report.*
- 7.43 Interprofessional Affairs - A. J. Myers
  - *No Report*
- 7.44 Education - Dean Frederick
  - *Currently looking at future seminar locations and topics.*
  - *Dean Frederick instructed a group of teachers at Fort Meigs on the history of surveying and surveying methods.*
- 7.45 Legislation – Bryan Ellis
  - *Call before you dig law (bill 354) had quite a lot of changes from what we originally wanted, excluded some changes PLSO wanted to see.*
- 7.46 Finance – Paul Dinan
  - *Work on next year's budget will be starting soon.*
- 7.47 Past Presidents Council – Don Pickenpaugh
  - *John Daley working on the history of PLSO book, John has only received 10 responses from past presidents.*
- 7.48 Scholarship – Rocky Lomano
  - *Four qualifying applications received this year.*
  - *All four applicants received a scholarship (two \$2000 and two \$1000 scholarships awarded).*
  - *Rocky requested everyone try to get word out about the scholarships for next year.*
- 7.49 Scholarship Fund Board – Frank Snyder
  - *No Report*
  - *Governor Akins reminded everyone about the raffle for the rifle fundraiser.*
- 7.50 Fundraising – Rion Myers
  - *Rion has requested to resign as Chair of the Fundraising Committee as he is pursuing a new career in real estate.*
  - *President Parsell accepted the resignation but requested Rion become a delegate for PLSO to the Realtors Association.*
  - *There is now a need to fill the Chair for the Fundraising Committee.*

7.51 Communications Committee – George Hofmann

- *No Report.*

7.52 Management Review – Dana Parsell

- *The handbook is ready to be presented to the Executive Committee, it has been reviewed by the attorney.*
- *President Parsell tabled the issue of the Employee Handbook until the September meeting.*

8.0 Chapter Delegate Reports

8.1 Askega Chapter – William Loetz

- *No Report Submitted*

8.2 Central Ohio Chapter – Jeffrey “Barney” Spontak

- *Golf outing on July 27<sup>th</sup>*
- *Chapter Picnic coming up in September*

8.3 Cincinnati Chapter - Bob Heidkamp

- *Written Report Submitted*
- *Golf outing on September 8<sup>th</sup>*

8.4 Cleveland Chapter – Tom Snezek

- *Written Report Submitted*

8.5 Congress Lands Chapter – Isaac King

- *No Report*

8.6 Firelands Chapter - Tim Riley

- *No Report Submitted*

8.7 Miami Valley Chapter – Stephen McCall

- *Written Report Submitted*
- *Golf Outing is July 20<sup>st</sup>*
- *Picnic is July 25<sup>th</sup>*

8.8 Mohican-Killbuck Valley Chapter – Jim Kenyon

- *Written Report Submitted*

8.9 Muskingum Valley Chapter – Charlie Harkness

- *No Report*

8.10 Northwest Ohio Chapter – Michael Lenhart

- *No Report Submitted*

8.11 Ohio State University Student Chapter – Anthonia Ashiofu

- *No Report Submitted*

- 8.12 Ohio Valley Chapter – Allen Smith
  - *No Report Submitted*
- 8.13 Scioto Valley Chapter –
  - *No Report Submitted*
- 8.14 Southwestern Chapter - Rose Coors
  - *No Report Submitted*
- 8.15 The Thomas Hutchins Chapter - John Francis
  - *No Report Submitted*
- 8.16 Toledo Chapter – Tom Silva
  - *No Report*
- 8.18 Treaty Lands Chapter – James Myers
  - *Written Report Submitted*
- 8.19 Tuscarawas Valley Chapter - Dave Bodo
  - *No Report Submitted*
- 8.16 The University of Akron Student Chapter – Rob Valentine
  - *No Report Submitted*
- 8.20 Western Reserve Chapter – Mike Hudick
  - *Written Report Submitted*
- 9.0 President-Elect’s Report – George Hofmann
  - *No Report*
- 10.0 PLSO Staff Report – Melinda Gilpin
  - *The book order form has been revised, including a discount for members, a bundle package, and shipping price simplification.*
  - *New member benefits worked out with Allstate and Paychecks.*
    - *If we provide Allstate with a member list, any existing customers who are members will automatically get the discount.*
    - *Some discussion was held on if it is necessary for PLSO to provide the membership list to Allstate.*
    - *Allstate is a sustaining member, so they would have access to the list on-line anyway.*
  - ***A motion to provide Allstate with a membership list for verification of existing customers’ membership status was made by Stephen McCall and Seconded by Issac King.***
    - *This would be a benefit we can provide for our members, Allstate already has access to the info anyway.*
    - *Allstate would have to sign an agreement that the list would not be used for marketing purposes.*



- *There is no reason to give them the information because they already have the information so there is no need to vote.*
- *If Allstate were not a sustaining member, it would be against the constitution to give them the information.*
- ***The motion was withdrawn by Stephen McCall.***
  - *Allstate should be instructed to see the website for the list.*
  - *Dues notices are out, 240+ went out by email.*
  - *Dues are coming in, as well as seminar registrations.*
  - *It was mentioned that the form may need a check box so members can indicate if their payment is an installment payment or full payment.*
  - *Member record files have been cleaned-up.*
  - *Donna briefed the Committee on what the office staff has been doing.*
  - *Get pictures of golf outings to the central office for newsletter postings.*

#### 11.0 President's Report – Dana Parsell

- *No Report.*
- *President Parsell hopes everyone is staying busy and noted that PLSO has a lot of business to accomplish in the coming months.*

#### 12.0 Adjourn

- ***A motion was made to adjourn the meeting by Barney Spontak and seconded by Mike Hudick.***
- *The meeting was adjourned at 9:28 pm.*

*July 13, 2012 Minutes respectfully submitted by Brian P. Bingham, PS, PLSO Executive Secretary-2012.*