

**MINUTES OF THE
PROFESSIONAL LAND SURVEYORS OF OHIO
EXECUTIVE COMMITTEE MEETING**

Location: **COLUMBUS STATE COMMUNITY COLLEGE, COLUMBUS, OHIO**
Date: **FRIDAY, NOVEMBER 8, 2013, 6:02 P.M.**

ALL REPORTS WERE TO HAVE BEEN SUBMITTED IN WRITING

- 1.0 Call to Order– President George Hofmann
 - *President Hofmann called the meeting to order at 6:02 pm.*
- 1.1 Pledge of Allegiance & Devotions – President George Hofmann
 - *President Hofmann led the attendees in the Pledge of Allegiance*
 - *President Hofmann led the attendees in devotions.*
- 1.2 Introduction of Visitors – President George Hofmann
 - *Eric Lutz, Southwestern Chapter*
- 1.3 Seating of Alternate Chapter Delegates (written authorization necessary)
 - *Michael Besch, Western Reserve, Ann Besch, University of Akron*
- 1.4 Determination of Quorum
 - *Roll Call was taken. 4 of 6 Officers, and 14 of 20 Delegates were present at the beginning of the meeting. Past President Don Pickenpough and Frank Snyder were present.*
 - *Executive Director Melinda Gilpin was present*
 - *It was determined that there was a quorum at the start of the meeting with 20 voting members present exceeding the minimum 15 voting members needed for a quorum.*
- 1.5 Agenda Changes
 - *No changes*
- 2.0 Acceptance of Secretary's Minutes for April 12, 2013 – Stephen McCall
 - *A motion to accept the Secretary's Minutes from October 13, 2013 as presented Motion made by Rose Coors and Seconded by Ken Taylor.*
 - *No discussion presented.*
 - *A voice vote was taken and the motion passed unanimously.*
- 3.0 Treasurer's Reports for March, 2013 – Bryan Ellis
 - *A copy of the Treasurer's Reports was distributed.*
 - *Melinda Gilpin presented the Treasure's report in Mr. Ellis absence and briefly highlighted some items.*

- *We are about \$8000 ahead of last year and credit that to the online payments. We are in great shape for the year.*
- *The Treasurer's Report for October was accepted for the Financial Committee Review.*

4.0 Unfinished Business

No unfinished business was discussed.

5.0 New Business

5.1 New Members – Robert Akins

- *Ratifying of the new members are tabled for the next meeting
John Francis submitted an application for life membership. His application for life membership was reviewed by Mrs. Gilpin and found that he meet all of the requirements*

- ***A motion to accept the John Francis as a Life Member of PLSO.***
 - ***Motion made by Robert Akins and Seconded by Rose Coors***
 - *No discussion was presented.*
 - ***A voice vote was taken and the motion passed unanimously.***

5.3 PLSO Staff - President George Hofmann

- *Lynn Bruno gave her notice. As of now her position will not be filled and her duties as communications specialist will be absorbed by the current staff.*
- *Ken Taylor made a presentation from his chapter concerning the lack of a benefit package to PLSO staff and yet we are supporting NSPS staff. They are in the opinion that PLSO should be providing these benefits.*
- ***A motion to go into executive session for personnel discussions was made by Stephen McCall. Seconded by Rose Coors.***
- ***A voice vote was taken and the motion passed unanimously. All visitors and staff left the room.***
- ***A motion to exit executive session was made by Ann Besch. Seconded by Tom Snezek***
- ***A voice vote was taken and the motion passed unanimously. All visitors and staff were invited back to the meeting.***
- ***A motion to have up to \$1200.00 per month allocated for the staff to find health insurance for the remainder of fiscal year was made by Stephen McCall and seconded by Ken Taylor.***
- ***A voice vote was taken and the motion passed unanimously.***

6.0 Inter-Association Delegates

6.1 CEAO - Dean Ringle

- *The Ohio Department of Transportation (ODOT) announced a new program to partner with Ohio's County Engineers on infusing some additional funds to help repair some of the county's and city's bridges on the local transportation systems. "Ohio's Bridge Partnership" program is starting off with replacing 30 county and 10 city bridges around Ohio in 2014.*
- *The National Association of County Engineers (NACE) visited both Cincinnati and Columbus for potentially hosting the 2017 NACE Annual Conference. CEAO should find out in early 2014 on the decision of which location is selected*

6.2 ODOT - Jim Kenyon

- *No Report*

6.3 State Board of Registration – Melinda Gilpin

- *The Computer Based Testing Bill passed the house HB 202 passed unanimously. It should go the Senate to be voted on by the end of this month. After the passing of the bill we will look at our other legislative needs.*
- *The Attorney General's Office gave an Opinion that All sole proprietors will have to get a **Certificate of Authorization**. New DBA applications will need to be made for the C of A application.*
- *Dean Ringle has been appointed to the State Board of Registration.*
- *Frank Snyder, State Board of Registration Member, did announce that they were preparing for the next PS test and let him know if you were interested in joining the exam committee to help develop the test.*
- *Mr. Snyder also discussed the draft of the Good Samaritan Bill to not hold professional architects, engineers and surveyors liable for work they do when their services are volunteered during emergency declarations. Melinda added that they are anticipating several changes to the bill.*
- *Mr. Snyder asked if anyone had any issues with the mineral rights transfers to discuss it with him.*

- *Comment that REMAX is advertising on the radio that their realtors will show buyers the property lines of potential purchases. Melinda said that PLSO would investigate.*
- *President Hoffman presented a letter from John Greenhalge, State Board of Registration Executive Director. Mr Greenhalge gave high praises to Mrs. Gilpin for her work with the Computer Based Testing Bill and said she is a great asset for PLSO.*

6.4 OGRIP – Dean Ringle

- *No Report*

7.0 Committee Reports

7.1 Special Committees

7.11 Political Action – Dana Parsell

- *Mrs. Gilpin reported that the current balance is \$2379.35.*

7.12 Standards - Brad Kramer

- *No Report*

7.13 State Line - Dean Ringle

- *No Report*

7.14 Historic Review – Mike Besch

- *No Report*

7.15 Constitution Review - Don Pickenpaugh

7.15.1 Report of Constitutional and Bi-laws update

- *The bi-laws are now being reviewed and hope to have something for the executive committee by the January meeting.*

7.2 Newsletter Editor – PLSO Staff

- *The next OSN deadline for articles is December 1st. The eNews is normally sent out the week following the Executive meetings.*

7.3 NSPS Governor – Robert Akins

- *Mr. Akins reported that a draft Memorandum of Understanding was distributed between the NSPS and PLSO and comments were requested. All comments submitted have been considered and Mr. Akins feels they are ready to enter negotiations with NSPS.*

- *A motion for PLSO to enter negotiations with NSPS concerning the Memorandum of Understanding was made by Robert Akins and seconded by Rose Coors.*
- *A voice vote was taken and the motion passed unanimously.*

7.31 Trig Star – Pat Leonhardt

- *It is never to early to contact schools to get them involved with Tri Star.*

7.32 CST Coordinator - Pat Leonhardt

- *No Report*

7.33 Geocaching Coordinator - Dana Parsell

- *No Report*

7.4 Standing Committees

7.41 Program – Dean Frederick

- *No Report*

7.411 Annual Conference Updates

2014 – Feb. 12 – 15, 2014 - Kalahari Resort and Conference Center, Sandusky, OH
Cleveland, Cleveland Chapter – Ken Hejduk, Chapter Chair

2015 – Feb. 11-14, 2015 - Renaissance Hotel Downtown, Columbus,
Central Ohio Chapter- Kevin Stacy, Chapter Chair
Plans have been made to have an exhibit at the Statehouse.

2016 – Feb 10 – 13, 2016 - Marriott, Dayton, Miami Valley Chapter
- Brad Kramer, Chapter Chair

7.412 Fall Seminar Updates

2013 – Oct. 10 – 11, 2013 – Cherry Valley Lodge Newark, OH, Program Committee

- *Waiting for the final numbers but currently have a profit of \$38,000*

2014 – Oct. 16-18, 2014 - Great Wolf Lodge, Mason, OH, Program Committee

2015 – Oct.8 – 10, 2015 - Kalahari Resort and Conference Center, Sandusky, OH
Program Committee

7.413 Workshop Updates

- *Three workshops are being planned for the end of the year. November 22nd at the Hilton Garden Inn, Perrysburg OH, December 13th will be at ODOT central office in Columbus. December 20th will be at Aurora at the Bertram Inn. Information is available on the website.*

7.42 Membership - Robert Akins

- *No Report –*

7.43 Interprofessional Affairs - A. J. Myers

- *Report Received –*

7.44 Education - Dean Frederick

- *No Report*

7.45 Legislation – Bryan Ellis

- *All Legislation items were discussed in 6.3 State Board of Registration item.*

7.46 Finance –

- *President Hofmann is reporting a static budget which essentially is the same as last year. With the uncertainty with the NSPS issue, Bi-Law Changes and staff changes everyone wants to be cautious. The budget will be put together for the annual conference.*

7.47 Past Presidents Council – Dana Parsell

- *No Report*

7.48 Scholarship – Rocky Lomano

- *Report submitted*

7.49 Scholarship Fund Board – Frank Snyder

- *New Balance after disbursements of this year's awards is \$81,158.58.*

7.50 Fundraising – Barney Spontak

- *Report Submitted*

7.51 Communications Committee – Brian Bingham

- *No Report*

7.52 Management Review – George Hofmann

- *No Report*

8.0 Chapter Delegate Reports

8.1 Askega Chapter – Michael Jones

- *Oct 15th, Frank Snyder gave a presentation on the Oil and Gas requirements.*

8.2 Central Ohio Chapter – Jeffrey “Barney” Spontak -

- *December 5th dinner planned at Schmitt's Restaurant, invited OSU members*

8.3 Cincinnati Chapter - Bob Heidkamp

- *Written Report Submitted*

8.4 Cleveland Chapter – Tom Snezek

- *Had a social gathering at Champs and also had another meeting for a one hr cpd session on safety issues.*
- *Cleveland offices of the tax map office was relocated.*

8.5 Congress Lands Chapter – Isaac King

- *No Report*

8.6 Firelands Chapter - John Hancock

- *No Report*

8.7 Miami Valley Chapter – Brad Kramer

- *No Report*

8.8 Mohican-Killbuck Valley Chapter – Lynn Snyder/Jim Kenyon

- *Written Report Submitted*

8.9 Muskingum Valley Chapter – Charlie Harkness

- *No Report*

8.10 Northwest Ohio Chapter – Michael Lenhart

- *No Report*

8.11 Ohio State University Student Chapter – Steven Ostrowski

- *There is a meet and greet planned for November 14th.*

8.12 Ohio Valley Chapter – Vince Dowdle

- *No Report*

- 8.13 Scioto Valley Chapter – Brig Mitton
 - *No Report*
- 8.14 Southwestern Chapter - Rose Coors
 - *Written report submitted - Presented information for a Workshop for the Tri-State scholarship fund.*
- 8.15 The Thomas Hutchins Chapter -
 - *No Delegate*
- 8.16 Toledo Chapter – Ken Taylor
 - *No Report*
- 8.17 Treaty Lands Chapter – James Myers
 - *No Report*
- 8.18 Tuscarawas Valley Chapter - Curt Deibel
 - *Written Report Submitted*
- 8.19 The University of Akron Student Chapter – Ann Besch
 - *They getting started and organized*
- 8.20 Western Reserve Chapter – John Francis
 - *John Francis is moving to the Thomas Hutchins area and resign as the Western Reserve Delegate.*
- 9.0 President-Elect’s Report – Brian Bingham
 - *President-Elect Bingham presented the nominations for the 2014 Executive Committee*
 - President- Elect - Stephen McCall*
 - Secretary - Tom Snezek*
 - Treasurer - **Bob Patridge***
 - *Requested any nominations from the floor. None were made.*
 - ***Motion to close nominations was made by Ken Taylor and seconded by Frank Snyder***
 - ***A voice vote was taken and the motion passed unanimously.***
 - ***Motion to accept nominations was made by Ann Besch and seconded by Ken Taylor.***
 - ***A voice vote was taken and the motion passed unanimously.***
- 10.0 PLSO Staff Report – Melinda Gilpin
 - *Executive Director Gilpin and staff are very busy with fall seminar. The workload from Ms. Bruno position has been split between current staff.*

11.0 President's Report – George Hofmann

- *Received a email from a member that gave Mrs. Gilpin high praises and wanted everyone to know she is doing a great job.*

12.0 Adjourn

- ***A motion to adjourn the meeting was made by Tom Snezek and Seconded by Curt Deibel.***
- *The meeting was adjourned at 8:15 pm.*

November 8, 2013 Minutes respectfully submitted by Stephen McCall, PE, PS, PLSO Executive Secretary-2013.