

**MINUTES OF THE
PROFESSIONAL LAND SURVEYORS OF OHIO
EXECUTIVE COMMITTEE MEETING**

Location: **NEWARK, CHERRY VALLEY LODGE, FALL CONFERENCE**
Date: **THURSDAY, OCTOBER 10, 2013, 5:30 P.M.**

ALL REPORTS WERE TO HAVE BEEN SUBMITTED IN WRITING

- 1.0 Call to Order– President George Hofmann
 - *President Hofmann called the meeting to order at 5:38 pm.*
- 1.1 Pledge of Allegiance & Devotions – President George Hofmann
 - *President Hofmann led the attendees in the Pledge of Allegiance*
 - *President Hofmann led the attendees in devotions.*
- 1.2 Introduction of Visitors – President George Hofmann
 - *Glen Gibson*
- 1.3 Seating of Alternate Chapter Delegates (written authorization necessary)
 - *Tim Guider, Central Ohio, David Bodo, Tuscarawas Valley, Michael Buettner, Treaty Lands, Jim Dunham, Askega*
- 1.4 Determination of Quorum
 - *Roll Call was taken. 5 of 6 Officers, and 10 of 20 Delegates were present at the beginning of the meeting. Immediate Past President Don Pickenpaugh was present. Past Presidents Tim Schram, Bill Edwards Jr., Terry Hoppes, AJ Meyer, and Paul Dinan were present*
 - *Executive Director Melinda Gilpin was present, and Financial Administrator Donna Bates was present*
 - *It was determined that there was a quorum at the start of the meeting with 17 voting members present exceeding the minimum 17 voting members needed for a quorum.*
- 1.5 Agenda Changes
 - *add 5.2 PLSO Staff*
 - *suspend*
- 2.0 Acceptance of Secretary's Minutes for April 12, 2013 – Stephen McCall
 - ***A motion to accept the Secretary's Minutes from September 13, 2013 with a correction of section 5.1, for the proper spelling of Mr. Cozatt. and 6.3 clarification on whether minerals are transferred by fee transfer does the description have to comply with the minimum standards.***
 - ***Motion made by Robert Akins and Seconded by David Bodo.***
 - *No discussion presented.*
 - *A voice vote was taken and the motion passed unanimously.*

3.0 Treasurer's Reports for March, 2013 – Bryan Ellis

- *A copy of the Treasurer's Reports was distributed.*
- *Melinda Gilpin presented the Treasurer's report in Mr. Ellis absence briefly highlighted some items.*
- *Everything is on track for the year and anxious to see the numbers after a successful Fall Conference*

- *The Treasurer's Report for September was accepted for the Financial Committee Review.*

4.0 Unfinished Business

No unfinished business was discussed.

5.0 New Business

5.1 New Members – Robert Akins

- *Mr. Akins presented eighteen names for new membership*
- *New Professional Members -*
 - Kelly Dunford - Western Reserve*
 - Roger Claus - Ohio Valley*
 - Ernest Holzworth - Tuscarawas Valley*
 - Andrew Haupt - Reinstatement - Askega*
 - Christopher Cook - Reinstatement - Central Ohio*
 - Kevin Blaine - Central Ohio*
 - William Finke - Reinstatement - Out of State*
 - Michael Elewski - Reinstatement - Cleveland*
 - Andrew Hickin - Askega*
 - Michael Phelps - Central Ohio*
 - James Saylor - Cleveland*

- *Affiliate Members*
 - Sean Brooks - Miami Valley*

- *Student -*
 - Kolton Wilson - OSU*
 - Chad Neikirk - OSU*
 - Lawton Gerlinger - OSU*
 - Michael Damschroder - OSU*
 - Jason Mortor - OSU*
 - Brandon King - OSU*

- ***A motion to accept the new member applications of 7 Professional members, 1 Affiliate and 6 Student members***
- ***Motion made by Robert Akins and Seconded by Jim Kenyon***
- *No discussion was presented.*
- ***A voice vote was taken and the motion passed unanimously.***

- ***A motion to accept the 4 Reinstatements.***

- ***Motion made by Robert Akins and Seconded by Jim Kenyon***
- *No discussion was presented.*
- ***A voice vote was taken and the motion passed unanimously.***

5.3 PLSO Staff - President George Hofmann

- *Lynn Bruno gave her notice. As of now her position will not be filled and her duties as communications specialist will be absorbed by the current staff.*

6.0 Inter-Association Delegates

6.1 CEAO - Dean Ringle

- *No Report*

6.2 ODOT - Jim Kenyon

- *No Report*

6.3 State Board of Registration – Melinda Gilpin

- *No Report*

6.4 OGRIP – Dean Ringle

- *No Report*

7.0 Committee Reports

7.1 Special Committees

7.11 Political Action – Dana Parsell

- *No Report*

7.12 Standards - Brad Kramer

- *No Report*

7.13 State Line - Dean Ringle

- *No Report*

7.14 Historic Review – Mike Besch

- *No Report*

7.15 Constitution Review - Don Pickenpaugh

7.15.1 Report of Constitutional and Bi-laws update

- *Mr. Pickenpaugh reported that revised constitution was adopted by the executive committee at the September 13, 2013 meeting. The new constitution is on the web site along with the voting results from the membership. The bi-laws are now being reviewed and hope to have something for the executive committee by the November meeting.*

7.2 Newsletter Editor – PLSO Staff

- *The next OSN will go to the printers about October 21st. The eNews is normally sent out the week following the Executive meetings. The new format has been well received and has also been completed at the same cost as the previous format.*

7.3 NSPS Governor – Robert Akins

- *Mr. Akins reported that a draft Memorandum of Understanding was distributed between the NSPS and PLSO and comments were requested. Many issues were going to be reviewed prior to any vote by PLSO. All chapters are asked to review the document. The MOU can be found on the members' only portion of the website.*

7.31 Trig Star – Pat Leonhardt

- *No Report*

7.32 CST Coordinator - Pat Leonhardt

- *No Report*

7.33 Geocaching Coordinator - Dana Parsell

- *No Report*

7.4 Standing Committees

7.41 Program – Dean Frederick

- *No Report*

7.411 Annual Conference Updates

2014 – Feb. 12 – 15, 2014 - Kalahari Resort and Conference Center, Sandusky, OH
Cleveland, Cleveland Chapter – Ken Hejduk, Chapter Chair

2015 – Feb. 11-14, 2015 - Renaissance Hotel Downtown, Columbus,
Central Ohio Chapter- Kevin Stacy, Chapter Chair

2016 – Feb 10 – 13, 2016 - Marriott, Dayton, Miami Valley Chapter
- Brad Kramer, Chapter Chair

7.412 Fall Seminar Updates

2013 – Oct. 10 – 11, 2013 – Cherry Valley Lodge Newark, OH, Program Committee
- *Going very well. We have a great turnout.*

2014 – Oct. 16-18, 2014 - Great Wolf Lodge, Mason, OH, Program Committee

2015 – Oct.8 – 10, 2015 - Kalahari Resort and Conference Center, Sandusky, OH
Program Committee

7.413 Workshop Updates

- *Three workshops are being planned for the end of the year. November 22nd at the Hilton Garden Inn, Perrysburg OH. December 20th will be at Aurora at the Bertram Inn and a third one to be announced in Columbus.*

7.42 Membership - Robert Akins

- *No Report –*

7.43 Interprofessional Affairs - A. J. Myers

- *Report Received –*

7.44 Education - Dean Frederick

- *No Report*

7.45 Legislation – Bryan Ellis

- *Mrs. Gilpin presented that the computer based testing is being presented in House Bill 202 by Representative Blessing and also in the Senate by Senator Burke. A sub bill has been presented by Senator Burke to help PLSO with some of the wording. Mrs. Gilpin anticipates that the bill will be approved by our next meeting.*

7.46 Finance –

- *President Hofmann is reporting a static budget which essentially is the same as last year. With the uncertainty with the NSPS issue, Bi-Law Changes and staff changes everyone wants to be cautious. The budget will be put together for the annual conference.*

7.47 Past Presidents Council – Dana Parsell

- *No Report*

7.48 Scholarship – Rocky Lomano

- *No Report*

7.49 Scholarship Fund Board – Frank Snyder

- *No Report*

7.50 Fundraising – Barney Spontak

- *No Report*

7.51 Communications Committee – Brian Bingham

- *No Report*

7.52 Management Review – George Hofmann

- *No Report*

8.0 Chapter Delegate Reports

8.1 Askega Chapter – Michael Jones

- *Written Report Submitted*

8.2 Central Ohio Chapter – Jeffrey “Barney” Spontak - Tim Guider alternate

- *The chapter voted to donate \$500 to the scholarship fund and also sponsored 3 students to the fall conference.*

8.3 Cincinnati Chapter - Bob Heidkamp

- *Written Report Submitted*

8.4 Cleveland Chapter – Tom Snezek

- *Written Report Submitted*

- 8.5 Congress Lands Chapter – Isaac King
 - *No Report*
- 8.6 Firelands Chapter - John Hancock
 - *Funded the additional student who did not receive a state scholarship.*
- 8.7 Miami Valley Chapter – Brad Kramer
 - *No Report*
- 8.8 Mohican-Killbuck Valley Chapter – Lynn Snyder/Jim Kenyon
 - *Written Report Submitted*
- 8.9 Muskingum Valley Chapter – Charlie Harkness
 - *No Report*
- 8.10 Northwest Ohio Chapter – Michael Lenhart
 - *No Report*
- 8.11 Ohio State University Student Chapter – Austin Davis
 - *No Report*
- 8.12 Ohio Valley Chapter – Vince Dowdle
 - *Don Pickenpaugh gave a presentation to 14 surveyors on survey records and the county's scanning project.*
- 8.13 Scioto Valley Chapter – Brig Mitton
 - *No Report*
- 8.14 Southwestern Chapter - Rose Coors
 - *No Report*
- 8.15 The Thomas Hutchins Chapter -
 - *No Delegate*
- 8.16 Toledo Chapter – Ken Taylor
 - *Written report submitted*
- 8.17 Treaty Lands Chapter – James Myers
 - *Written report submitted*
- 8.18 Tuscarawas Valley Chapter - Curt Deibel
 - *Written Report Submitted*
- 8.19 The University of Akron Student Chapter – Ann Besch
 - *Elected chapter officers and are getting started*
- 8.20 Western Reserve Chapter – John Francis
 - *No Report*

9.0 President-Elect's Report – Brian Bingham

- *President-Elect Bingham has been working on the MOU for NSPS. Still working on recruiting of committee chairs for next year. He will be calling several people.*

10.0 PLSO Staff Report – Melinda Gilpin

- *Executive Director Gilpin and staff are very busy with fall seminar. Hope to have the final numbers for the conference for the November meeting.*

11.0 President's Report – George Hofmann

- *Has been reviewing constitution updates and is working on the MOU with NSPS. Mr. Hofmann also is involved with reviewing and creating next year's budget.*

12.0 Adjourn

- ***A motion to adjourn the meeting was made by Terry Hoppes and Seconded by Robert Akins.***
- *The meeting was adjourned at 6:03 pm.*

October 10, 2013 Minutes respectfully submitted by Stephen McCall, PE, PS, PLSO Executive Secretary-2013.