

**MINUTES OF THE  
PROFESSIONAL LAND SURVEYORS OF OHIO  
EXECUTIVE COMMITTEE MEETING**

Location: **COLUMBUS STATE COMMUNITY COLLEGE, NESTOR HALL**  
Date: **FRIDAY, JANUARY 10, 2014, 6:00 P.M.**

ALL REPORTS WERE TO HAVE BEEN SUBMITTED IN WRITING

- 1.0 Call to Order & Devotions – President George Hofmann
  - *President Hofmann called the meeting to order at 6:01 pm.*
  - *President Hofmann led the attendees in devotions.*
  
- 1.1 Pledge of Allegiance – President George Hofmann
  - *President Hofmann led the attendees in the Pledge of Allegiance*
  
- 1.2 Introduction of Visitors – President George Hofmann
  - *Wife Janeen*
  
- 1.3 Seating of Alternate Chapter Delegates (written authorization necessary)
  - *Ryan Hillard (Miami Valley)*
  
- 1.4 Determination of Quorum
  - *Roll Call was taken. 5 of 6 Officers, and 14 of 20 Delegates were present at the beginning of the meeting. Immediate Past President Don Pickenpaugh and past president Tim Schram were present.*
  - *Executive Director Melinda Gilpin and Financial Administrator Donna Bates were present.*
  - *It was determined that there was a quorum at the start of the meeting with 21 voting members present exceeding the minimum 15 voting members needed for a quorum.*
  
- 1.5 Agenda Changes
  - *9.1 will be deleted*
  
- 2.0 Acceptance of Secretary's Minutes for April 12, 2013 – Brian Bingham
  - *A motion to accept the Secretary's Minutes from November 8, 2013 with a correction of the header date was incorrect.*
  - *Motion made by Tom Snezek and Seconded by Tim Schram.*
  - *No discussion presented.*
  - *A voice vote was taken and the motion passed unanimously.*
  
- 3.0 Treasurer's Reports for November and December, 2013 – Bryan Ellis
  - *A copy of the Treasurer's Reports was distributed.*
  - *Treasurer Bryan Ellis presented the Treasurer's reports and briefly highlighted some items. Overall the budget looks good. Melinda reported that the cost for PLSO for the insurance came in at \$768.28 per month which is 80% of the plan cost. The employees will be paying 20% and they did not have to use the \$1200 per month that was allowed.*

- *The Treasurer's Report for November and December financial reports were accepted for Financial Committee Review.*

4.0 Unfinished Business

*No unfinished business was discussed.*

5.0 New Business

5.1 New Members – Robert Akins

- *Mr Akins presented the seven professional members, 3 affiliate and 2 student members.*

*New Professional members*

*Russell Claus - Ohio Valley  
Michael Barnhisel- Toledo  
Robert Cappelli- Tuscarawas Valley  
Clyde Mason- Western Reserve*

*New Affiliate Members*

*Jason Holderbaum - Tuscarawas Valley  
Claude Stargen - Out of State  
Justin Anderson - Muskingum Valley*

*New Student Members*

*Joshua Matejin - University of Akron  
Jonathon Anderson – University of Akron*

- *Mr Akins made a motion to accept the seven professional members, 3 affiliate and 2 student members. Seconded by Jim Kenyon*

*-No discussion*

*-A voice vote was taken and the motion passed unanimously.*

*Reinstatements presented for membership*

*John Dowalter – Central Ohio  
David McCoy - Central Ohio  
Daniel Cardarelli- Thomas Hutchins*

- *A motion to accept the three reinstatements was made by Mr. Akins and second by Bob Heidkamp*

*-No discussion*

*-A voice vote was taken and the motion passed unanimously.*

5.2 Surveyor of the Year Nominations - Brian Bingham

*Brian Bingham said there were two nominations presented for the boards consideration. Bob Akins presented Tuscarawas Valley's Nominee, John Sibila and Bob Heidkamp presented Cincinnati Chapter's nominee, Steve Cahill. After the presentations ballots*

*were collected and counted. The winner will be announced at the annual conference in February.*

5.3 Surveyor of the Past Nominations – Brian Bingham

*Two chapters submitted nominations. John Metzger was nominated by the Northwest Ohio Chapter and Edward Gibbons was nominated by the Cleveland Chapter. One nomination per chapter is accepted and will be awarded at the annual conference.*

6.0 Inter-Association Delegates

6.1 CEAO - Dean Ringle/Stephen McCall

- *The Summit County is reviewing their County Charter as to the requirements of the County Engineer and whether the position would be elected. PLSO will monitor the requirement portion of the review for the professional survey requirement.*
- *At the CEAO winter conference ODOT presented on their VRS system for GPS equipment. They were looking at starting to charge for access to the system possibly in July.*

6.2 ODOT - Jim Kenyon

- *Written report submitted*

6.3 State Board of Registration – Melinda Gilpin

- *The next meeting would be January 21, 2014.*

6.4 OGRIP – Dean Ringle

- *No Report*

7.0 Committee Reports

7.1 Special Committees

7.11 Political Action – Dana Parsell

- *No Report – current balance \$2373.35*

7.12 Standards - Brad Kramer

- *No Report*

7.13 State Line - Dean Ringle

- *No Report*

7.14 Historic Review – Mike Besch

- *No Report*

7.15 Constitution Review - Don Pickenpaugh

- *The By-Law updates were distributed via email for comments and would be effective the day of passage. Mr. Pickenpaugh presented the updates and thanked all who had helped with all their suggestions and corrections.*

**- A motion was made by Don Pickenpaugh to accept the By-Law Updates and seconded by Charlie Harkness.**

**-No discussion**

***-A voice vote was taken and the motion passed unanimously.***

7.2 Newsletter Editor – PLSO Staff

- *OSN will be going out next week  
The eNews is normally sent out the week following the Executive meetings.*

7.3 NSPS Governor – Robert Akins

- *Mr. Akins discussed his NSPS Governors meeting in Washington DC. The information gathered will be sent via email for all to review. Forty four states have already made the necessary changes and signed the MOU for adopting the 100% NSPS membership. Ohio payment will be sent in October. Some concern was discussed over the Davis Bacon Act which list Surveyors as labor rather than a professional profession. This would have payroll implications for large projects that are bid. Mr. Akins said they visited many Senators and Representatives to present information concerning PLSO and NSPS. National Surveyor's Week will March 16-22.*

***-A motion was made to pay NSPS the \$1500 sustaining membership fee by Curt Deibel and second by Charlie Harkness***

***- Discussion was heard concerning NSPS not receiving PLSO payment until October and would need funding to help sustain the year and allow PLSO a seat at the board table and vote.***

***- A voice vote was taken. Twenty voted for the motion, one voted against the motion. The motion passed.***

***A motion was made for travel expense for Robert Akins to travel to the NSPS meeting in San Deigo of approximately \$1500. And was seconded by Don Pickenpaugh***

***- Discussion was heard***

***- A voice vote was taken and it passed unanimously.***

7.31 Trig Star – Pat Leonhardt

- *Written report submitted*

7.32 CST Coordinator - Pat Leonhardt

- *Written report submitted*

7.33 Geocaching Coordinator - Dana Parsell

- *No Report*

7.4 Standing Committees

7.41 Program – Dean Frederick

- *No Report*

7.411 Annual Conference Updates

2014 – Feb. 12 – 15, 2014 - Kalahari Resort and Conference Center, Sandusky, OH

Cleveland, Cleveland Chapter – Ken Hejduk, Chapter Chair

2015 – Feb. 11-14, 2015 - Renaissance Hotel Downtown, Columbus,  
Central Ohio Chapter- Kevin Stacy, Chapter Chair

2016 – Feb 10 – 13, 2016 - Marriott, Dayton, Miami Valley Chapter  
- Brad Kramer, Chapter Chair

7.412 Fall Seminar Updates

2014 – Oct. 16-18, 2014 - Great Wolf Lodge, Mason, OH, Program Committee

2015 – Oct.8 – 10, 2015 - Kalahari Resort and Conference Center, Sandusky, OH  
Program Committee

7.413 Workshop Updates

- *Mrs. Gilpin said that the fall workshops were very successful.*

7.42 Membership - Robert Akins

- *Report Submitted –*

7.43 Interprofessional Affairs - A. J. Myers

- *No Report*

7.44 Education - Dean Frederick

- *No Report*

7.45 Legislation – Bryan Ellis

- *A motion was made to approve Senator Dave Burke as PLSO Legislator of the Year by Robert Akins and seconded by Tom Snezek.*

- *Discussion was heard*

- *The motion passed unanimously.*

7.46 Finance –

- *A motion was made to approve a budget to be submitted to the membership at the annual conference by Don Pickenpaugh and seconded by Charlie Harkness.*

- *Discussion was heard*

- *The motion passed unanimously.*

7.47 Past Presidents Council – Dana Parsell

- *No Report -*

7.48 Scholarship – Rocky Lomano

- *Report Received-*

7.49 Scholarship Fund Board – Frank Snyder

- *Motion to approve William Edwards to serve until March 2018 on the Scholarship Fund Board was made by Tim Schram and seconded by Robert Akins.*

- *No Discussion*

- ***The motion passed unanimously.***

7.50 Fundraising – Barney Spontak

- *Verbal Report - Looking at having donations from the Chapters. They would be selling raffle tickets which could be placed for each item. PLSO would like to know if items would be donated so they can prepare for raffle. If checks are written it is suggested to have them written to the Scholarship fund so it could be written off taxes.*

7.51 Communications Committee – Brian Bingham

- *No report*

7.52 Management Review – George Hofmann

- *No Report*

8.0 Chapter Delegate Reports

8.1 Askega Chapter – Michael Jones

- *Written Report Submitted*

8.2 Central Ohio Chapter – Josh Meyer

- *Written Report Submitted*

8.3 Cincinnati Chapter - Bob Heidkamp

- *Written Report Submitted*

8.4 Cleveland Chapter – Tom Snezek

- *Verbal Report*

8.5 Congress Lands Chapter – Isaac King

- *Verbal Report*

8.6 Firelands Chapter - John Hancock

- *Written Report Submitted*

8.7 Miami Valley Chapter – Ryan Hillard

- *Verbal Report given – Next meeting will install officers*

8.8 Mohican-Killbuck Valley Chapter – Lynn Snyder/Jim Kenyon

- *Written Report Submitted*

8.9 Muskingum Valley Chapter – Charlie Harkness

- *No Report*

8.10 Northwest Ohio Chapter – Michael Lenhart

- *No Report*

8.11 Ohio State University Student Chapter – Steven Ostrowski

- *No Report*

8.12 Ohio Valley Chapter – Vince Dowdle  
- *Written Report Submitted*

8.13 Scioto Valley Chapter – Brig Mitton  
- *Written Report Submitted*

8.14 Southwestern Chapter – Eric Lutz  
- *No Report*

8.15 The Thomas Hutchins Chapter -  
- *No Delegate*

8.16 Toledo Chapter – Mike Estep  
- *Written Report Submitted*

8.17 Treaty Lands Chapter – James Myers  
- *Written Report Submitted*

8.18 Tuscarawas Valley Chapter - Curt Deibel  
- *Written Report Submitted*

8.19 The University of Akron Student Chapter – Jake Korngable  
- *No Report*

8.20 Western Reserve Chapter – John Francis  
- *No Report*

9.0 President-Elect’s Report – Brian Bingham

- *President-Elect Bingham thanked everyone who helped him with his committees though the year.*

10.0 PLSO Staff Report – Melinda Gilpin

- *Reported that a technology audit was completed and a recommendation was made for several upgrades for hardware and software.*

- ***A motion was made for Mrs. Gilpin to make upgrades to our software and hardware up to \$3000.00 by Tom Snezek and seconded by Isaac King.***

- ***No Discussion***

- ***The motion passed unanimously.***

*More of the surveyor brochures will be printed. The brochure can be found on the website. PLSO is now approved by the Bureau of Workman’s Comp to be an official association provider of group rates with Frank Gates. This should help reduce the cost for everyone.*

11.0 President's Report – George Hofmann

- *Thanked everyone for the work over the year. Many issues were discussed and completed this year. Mr. Hofmann appreciated the opportunity and the support that was given. The year was a very successful year. Mr. Hofmann will be attending the Pennsylvania and Indiana annual conferences in the next few weeks.*

12.0 Adjourn

- ***A motion to adjourn the meeting was made by Tim Schram and Seconded by Isaac King.***
- ***No Discussion***
- ***The motion passed unanimously.***
  
- *The meeting was adjourned at 8:14 pm.*

*January 10, 2014 Minutes respectfully submitted by Stephen McCall, PE, PS, PLSO Executive Secretary-2013.*