

**MINUTES OF THE  
PROFESSIONAL LAND SURVEYORS OF OHIO  
EXECUTIVE COMMITTEE MEETING**

Location: **EMH&T, 5500 NEW ALBANY ROAD, COLUMBUS, OH**  
Date: **FRIDAY, MARCH 11, 2016, 6:00 P.M.**

ALL REPORTS WERE TO HAVE BEEN SUBMITTED IN WRITING

- 1.0 Call to Order & Devotions – Ken Taylor
  - *President Taylor called the meeting to order at 6:00 pm.*
  - *President Taylor led the attendees in devotions.*
- 1.1 Pledge of Allegiance
  - *President Taylor led the attendees in the Pledge of Allegiance.*
- 1.2 Introduction of Visitors – Ken Taylor
  - *There were no visitors.*
- 1.3 Seating of Alternate Chapter Delegates (written authorization necessary)
  - *No Alternate Delegates requiring written authorization were present.*
- 1.4 Determination of Quorum (over ½ of 28 member Executive Committee)
  - *Roll Call was taken. 4 of 6 Officers, 10 of 20 Delegates, and 1 Immediate Past President were present at the beginning of the meeting for a quorum of 15.*
  - *Executive Director Gilpin was present.*
- 1.5 Agenda Changes
  - *No agenda changes were made.*
  
- 2.0 Acceptance of Secretary's Minutes for January, 2016 – Tom Snezek/Don Pickenpaugh
  - ***A motion to accept the minutes for January 8, 2016 was made by George Hofmann and seconded by Brian Bingham. Motion was approved by unanimous voice vote.***
  
- 3.0 Treasurer's Report for January and February, 2016 – Robert Patridge
  - *Copies of the January and February Treasurer's Report were distributed and accepted for Finance Committee review.*
  - *The invoice from the Annual Conference hotel has not been received yet, but conference expenses are expected to be finalized by the April meeting.*
  - *Travel and other expenses for the SHS were not in the original budget, but will be incorporated in next year's budget.*
  
- 4.0 Unfinished Business
  - 4.1 Discussion of PLSO EC meeting location and office space - Ken Taylor
    - *Due to the tour of the Football Hall of Fame, there is no time for an Executive Committee meeting in October during the Fall Seminar. The Constitution requires a budget to be presented by November 1. With input from several Past Presidents, President Taylor decided to have the budget readied for the September Executive Committee meeting. There will be no Executive Committee meeting in October.*
    - *The lease on the present office expires October 1. PLSO anticipates a move after the Fall Seminar October 13-14, with the option to continue leasing on a month-by-month basis at no or minimal cost increase.*
  
- 5.0 New Business
  - 5.1 New Members - Bob Akins
    - *Bob presented a list of five (5) Professional reinstatements, one (1) Associate reinstatement, five (5) Professional, two (2) Associate, three (3) Affiliate, two (2) Sustaining, and ten (10) Student members.*
    - ***Bob made a motion, seconded by George Hofmann, to accept the five (5)***

**Professional, two (2) Associate, three (3) Affiliate and ten (10) Student members. Motion passed by unanimous voice vote.**

- Those accepted are as follows:

- Professional    Ryan Buckley            Scioto Valley
  - o Rodney Lucas            Ohio Valley
  - o Timothy Hozalski        Firelands
  - o Cody Schneider         Miami Valley
  - o D. Todd Boring         Muskingum Valley
- Associate        Matthew Ackroyd        Central Ohio
  - o John Paul                Mohican-Killbuck Valley
- Affiliate         Jessica Burlett         Central Ohio
  - o Nicholas Elmasian      Central Ohio
  - o William Hedrick        Miami Valley
- Student         Mack Rainey            Cincinnati (Ohio State)
  - o Charles Steffey         Southwestern (Cincy State)
  - o Brian Williams         Central Ohio (Columbus State)
  - o Dakota Church         Ohio State University
  - o Austin Kelly            Ohio State University
  - o Chad Leadbeter         Ohio State University
  - o David Fedor             University of Akron
  - o Kenneth Marhoffer      University of Akron
  - o Jake Stayer             University of Akron
  - o Kevin Woeste            University of Akron

- **Bob made a motion, seconded by George Hofmann, to accept the five (5) Professional reinstatements and one (1) Associate reinstatement members. Motion passed by unanimous voice vote.**

- Those accepted are as follows:

- Professional    Daniel Neer
  - o Matthew Puhl            Toledo
  - o Willard Schade         ASKEGA
  - o Mark Smith             Central Ohio
  - o Jerry Cassell            Scioto Valley
- Associate        Lee Thieman            Miami Valley

- **Bob made a motion, seconded by George Hofmann, to accept the two (2) Sustaining members. Motion passed by unanimous voice vote.**

- Those accepted are GeoShack of Stowe, Ohio and UMAP Technologies of Columbus, Ohio (Central Ohio Chapter).

5.2 Review of Special Committees – Ken Taylor

- The Political Action Committee is now chaired by Immediate Past President Steve McCall.
- Chairs remain the same for Standards (Brad Kramer), Historic Review (Mike Besch) and State Line (Dean Ringle) Committees.
- President Taylor thanked the Chairs for their continued service.

5.3 Appointment of a Member to the Scholarship Fund Board

- Frank Snyder has agreed to a re-appointment of a 5 year term.

6.0 Inter-Association Delegates

6.1 CEAO - Dean Ringle

- Not in attendance but a short written report had been received

6.2 ODOT - Jim Kenyon

- Not in attendance and No Report.

- 6.3 State Board of Registration - Melinda Gilpin
- *The March meeting has been moved to April 5, and Melinda will attend.*
  - *Expecting an April move of their office to the Riffe Center. There will be more security at this location, requiring sign-in and ID.*
  - *Our May meeting will be held in conjunction with the survey exam workshop – location will probably be at Crowne Plaza North.*
  - *They want the EC to attend this meeting as part of a focus group.*
  - *All must pass the Principles and Practice exam, and then take the state-specific test at a testing center or the State Board office. Computer based testing for the state-specific test is cost prohibitive as price is numbers-based.*
  - *Year-round testing dates are for 8 months a year.*
  - *Question was asked if there is further clarification on the issue of CPDs via online courses.*
  - *There has been some clarification. CPDs are time-based.*
  - *Articles are limited to 3 hours per year, 6 hours per cycle.*
  - *Correspondence courses are not permitted under Ohio law.*
  - *Director Greenhalge admonished PSs at the Annual Conference to be cautious and honest about signing for surveying experience for those seeking registration. One application has been referred to the AGs Office for fraud.*

- 6.4 OGRIP – Dean Ringle
- *Nothing to report.*

7.0 Committee Reports

7.1 Special Committees

7.11 Political Action – Steve McCall

- *Steve reported the Political Action Fund balance at the end of January stood at \$2,958.35. In February there was a \$300.00 deposit and \$3.00 fee, making the balance \$3,255.35.*

7.12 Standards - Brad Kramer

- *No report submitted.*

7.13 State Line - Dean Ringle

- *Melinda relayed a message from Dean that he is happy to accept volunteers for summer work on the PA, IN and MI state lines.*

7.14 Historic Review – Mike Besch

- *Not in attendance and No Report.*
- *Will be participating once again in Fort Steuben Ohio Valley Frontier Days June 4-5.*
- *In September PLSO and SHS will participate in the 150<sup>th</sup> anniversary of the watershed of the Pittsburgh Army Corps of Engineers near Lake Berlin in Alliance, OH. Surveying re-enactors are desired.*
- *Bob Akins has submitted an entry, based on years of Fort Steuben participation, for an NSPS public relations award and is hopeful for selection next week.*

7.2 Newsletter Editor – PLSO Staff

- *The OSN is being proofed and is expected to be printed next week.*

7.3 NSPS Director - Robert Akins

- *The NSPS Spring Meeting is next week in Washington, DC.*
- *Bob is flying there Tuesday for an evening meeting regarding Lobby Day on Wednesday.*
- *National Surveyors Week begins March 20. NSPS requests GPS observation on benchmarks. The data will be used toward the 2022 elevation datum.*
- *Executive Committee conference call is once a month. Some states are talking about a non-licensing process due to shortage of surveyors.*
- *We don't want this to get started. We are a misunderstood profession.*
- *Ken said the NSPS website asks that input be directed to Curt Sumner.*

- *Challenges are emerging nationwide with the idea that anything that requires a license stifles business and opportunity.*
- *Our profession is not as vulnerable as others – e.g., barbers. Ohio is more protected than other states that have limited educational requirements.*
- *A sample Press Release for National Surveyors Week was distributed to all in attendance for local media.*
- 7.31 Trig-Star – Pat Leonhardt
  - *Not in attendance; Written Report Submitted.*
  - *It is the season for Trig-Star testing, and Pat would like to see more Chapters involved.*
- 7.32 CST Coordinator – Robert Akins
  - *Bob mentioned there have been issues proctoring CST exams.*
  - *Proctors must be registered with NSPS. Tests last at least 6 hours.*
  - *Applicants usually want to take the tests on Saturday.*
  - *A recent applicant from Belmont County desired to take the test on a Saturday, but no one came forward to proctor.*
  - *None on the Executive Committee require, or know of others who require, CST as a qualifier for hiring technicians.*
  - *NSPS collects all fees (~\$200); nothing goes to PLSO. The inference by NSPS is that state societies should offer proctoring services free of charge.*
  - *Sinclair College and the U of A use CST exams as part of their surveying curricula.*
  - *Some state DOTs are big in CSTs (e.g., FL and TX); Ohio is not.*
  - *Of 3 applicants last year, 2 were from TX and temporarily in OH for fracking.*
  - *Proctors are prohibited from charging for their services.*
  - *The issue was left to instruct applicants to seek someone who is willing to proctor.*
- 7.4 Standing Committees
  - 7.41 Program – Kevin Stacey
    - 7.411 Annual Conference Updates
      - 2016 – Feb 10-13, 2016 – Marriott, Dayton
        - Miami Valley Chapter, Brad Kramer, Chair
        - *Melinda and Kevin will be meeting next week. Melinda thanked all who moderated and attended the Annual Conference this year. Dean Ringle sent a letter of thanks for his recognition as Member of the Year, and for recognition of John Circle as Surveyor of the Past.*
      - 2017 – Feb 15-18, 2017 – Kalahari Resort and Conference Center, Sandusky, OH
        - *Planning for next year at Kalahari.*
      - 2018 –
        - *A 2018 contract is in process with the Sharonville Convention Center.*
    - 7.412 Fall Seminar Updates
      - 2016 – Oct 13-14, 2016 – University Center at Stark Campus, Kent State, Canton, OH
        - Western Reserve Chapter, Leslie Froelich, Chapter Chair
      - 2017 – Oct 12-13, 2017 – Hilton Polaris, Columbus, OH
        - *Polaris Hilton is contracted.*
        - *The July EC meeting will be at Hilton Easton.*
    - 7.413 Workshop Updates
      - *April 15 in the Cinci area; April 29 in Toledo; registration open next week.*
      - *Expect several after the Fall Seminar.*
      - *Ohio Valley is hosting a Jim Williams seminar April 29 in Marietta.*
  - 7.42 Membership - Bob Akins
    - *Commended the staff for recruiting all the new members this time.*
  - 7.43 Interprofessional Affairs - A. J. Myers
    - *Not in attendance and No Report.*
  - 7.44 Education – Steve Cahill

- *Report Submitted*
- 7.45 Legislation – Dean Ringle
  - *Report Submitted*
- 7.46 Finance – George Hofmann
  - *Reviewed the January and February financial reports; everything is in order.*
- 7.47 Past Presidents Council – Steve McCall
  - *A meeting is being planned for the fall to review the five year plan.*
- 7.48 Scholarship – Rocky Lomano
  - *Not in attendance; Report Submitted.*
  - *All scholarship materials will be emailed to students Monday, April 2.*
- 7.49 Scholarship Fund Board – Frank Snyder
  - *Not in attendance and no report.*
- 7.50 Fundraising – George Hofmann
  - *\$2,205.00 raised for the Scholarship Fund at the Annual Conference.*
  - *\$300.00 was raised for the PAC.*
- 7.51 Communications Committee – Charles Harkness
  - *No report.*
- 7.52 Management Review – Ken Taylor
  - *New office is the upcoming topic of concern.*
- 7.53 Nominations Committee – Charles Harkness
  - *No report.*

8.0 Chapter Delegate Reports

- 8.1 ASKEGA Chapter – Michael Jones
  - *No Report Submitted.*
- 8.2 Central Ohio Chapter – Ed Miller
  - *Written Report Submitted.*
- 8.3 Cincinnati Chapter - Bob Heidkamp
  - *Written Report Submitted.*
- 8.4 Cleveland Chapter – George Hofmann
  - *Written Report Submitted.*
- 8.5 Congress Lands Chapter - Isaac King
  - *The Chapter met Wednesday. The May meeting will be at the Women’s Center in Marion with Melinda in attendance.*
- 8.6 Firelands Chapter – no delegate
  - *Not in attendance and No Report.*
- 8.7 Miami Valley Chapter – Ryan Hillard
  - *Not in attendance and No Report.*
- 8.8 Mohican-Killbuck Valley Chapter – Lynn Snyder
  - *Written Report Submitted.*
  - *The Chapter elected officers and established a regular meeting date of the second Tuesday of the month at 6:00 pm.*
- 8.9 Muskingum Valley Chapter – Charlie Harkness
  - *Not in attendance and No Written Report Submitted.*
- 8.10 Northwest Ohio Chapter – Michael Lenhart
  - *Not in attendance and No Written Report Submitted.*
- 8.11 Ohio State University Student Chapter –
  - *Melinda reported officers have been elected last night for the next academic year.*
  - *The Chapter is planning a mixer next fall to which all PLSO members are invited.*
- 8.12 Ohio Valley Chapter – Steven Hill
  - *Written Report Submitted.*
- 8.13 Scioto Valley Chapter – Brig Mitton
  - *Written Report Submitted.*
- 8.14 Southwestern Chapter – Eric Lutz

- *No Written Report Submitted.*
- 8.15 Thomas Hutchins Chapter – Tim Schram
  - *Not in Attendance and No Written Report Submitted.*
- 8.16 Toledo Chapter – Tom Silva
  - *No Written Report Submitted. The Chapter plans to meet Monday.*
- 8.17 Treaty Lands Chapter – James Myers
  - *Written Report Submitted.*
- 8.18 Tuscarawas Valley Chapter – Curt Diebel
  - *Written Report Submitted.*
- 8.19 The University of Akron Student Chapter – Ann Besch
  - *Not in Attendance and No Written Report Submitted.*
  - *The Chapter is participating in the Student Competition in Washington, DC Monday.*
- 8.20 Western Reserve Chapter – Tim Briggs
  - *No Written Report Submitted.*
  
- 9.0 President-Elect’s Report – Charles Harkness
  - *No report.*
  
- 10.0 PLSO Staff Report – Melinda Gilpin
  - *The office is missing some Chapter officers for 2016.*
  - *Melinda thanked the conference attendees and new officers, and is looking forward to a good year.*
  - *On April 10 a Westerville school is hosting a STEM event called “Starry Night” 2:00-6:00 pm Sunday. Expected attendance is 2000-3000 1st through 8th graders. This is the first year PLSO has been invited to attend. Both Dean Ringle and Jon Link have agreed to assist. PLSO needs help from surveyors dealing with the technical aspect of surveying.*
  - *State Board members John Greenhalge and Dean Ringle anticipate a final re-publication of the Ohio Surveying Laws in both book and searchable pdf format. The book was last published in 2005 and is out-of-date. We still have 245 of the 1000 printed in stock. Schools have been the biggest purchasers, but sales have diminished due to the age of the book.*
  - *The Find a Surveyor database is getting a lot of use. PLSO receives 6-7 calls a day for a surveyor.*
  - *Melinda has been accepted by Ohio Society of Association Executives to the Aspiring Leaders Institute, one-half day per month for 7 meetings, on how to be a better mirror for your organization.*
  - *We have a new part-time temporary assistant 2-3 days per week, 3 months max, in the Office. This is in anticipation of the Administrative and Financial Assistant’s medical leave April 20, and records cleanup before we move. We now have all of the birthdays of the membership which will help us answer, “How old are we?” This is a frequently asked question.*
  - *Due to the SHS site visit for the 2018 Rendezvous in New Orleans, Melinda will be out of the office March 23-26.*
  
- 11.0 President’s Report – Ken Taylor
  - *Ken attended the 4-day Michigan Conference Tue-Fri in Kalamazoo, MI.*
  - *OSPE/PLSO attended the 50th anniversary of the City of Defiance Engineer’s Office and staff.*
  - *The President of OSPE spoke on the value of engineers and surveyors as professionals in light of the movement toward non-licensure.*
  - *We are looking at advertising relating to online links to surveyors using pop-ups on construction, real estate and related websites.*
  - *The next meeting is April 8.*
  - *Melinda added the Delegates Reports and Chapter Minutes are online in the Members section.*
  
- 12.0 Adjourn
  - *President Taylor adjourned the meeting at 7:50 PM.*

March 11, 2016 Minutes respectfully submitted by Donald E. Pickenpaugh, P.S., PLSO Executive Secretary, 2016.