



### **Senior Project Manager**

As a **Senior Project Manager** for SAM, you will coordinate with other professional surveyors and teams to execute project scopes and schedules. In this position, you will be responsible for starting the survey department operations in the Eastern PA area. You will also be responsible for the supervision of technicians and field crews to complete large-scale electric projects. Other responsibilities include serving as the client contact for SAM and signing and sealing plats.

#### **Requirements**

- Professional Land Surveyor license
- 5+ years of experience as registered surveyor
- Demonstrated experience in project/phase management for large-scale, survey projects
- Strong technical skill set, including AutoCAD and MS Office

### **Staff Surveyor**

As a **Staff Surveyor** for SAM, you will coordinate with other professional surveyors and teams to execute project scope and schedule as established by the Project Manager. You will be responsible for the supervision of technicians and field crews to complete large-scale corridor projects. Other responsibilities include serving as the client contact for SAM and signing and sealing plats.

#### **Requirements**

- Professional Land Surveyor – Ohio PLS preferred or the ability to secure Ohio PLS within one year
- 5+ years as a Professional Land Surveyor
- Electric Transmission experience preferred
- Demonstrated experience in project/phase management for large-scale survey projects
- Demonstrated leadership skills to manage multiple technicians and field crews to deliver multi-disciplinary projects
- Strong technical skill set, including AutoCAD Civil 3D
- Trimble Business Center and Microstation/Geopak skills a plus
- Ability to work successfully in a collaborative environment
- Successful experience in managing budgets
- Ability to work effectively under pressure and drive results of the team
- Excellent written and verbal communication skills
- Ability to travel as business necessitates

### **Survey Office Manager**

As the **Survey Office Manager** for the Columbus office, you will plan, direct and coordinate all aspects of office operations, including management of project managers, staff surveyors, technicians and field operations. Additionally, you will be involved in business development and sales in all areas of company services and coordination with senior management for company operations. We are looking for someone with a unique mix of technical depth and business acumen to foster and lead the growth of a major office location.

### **Duties and Responsibilities**

- Establish operational plans and staffing levels to develop an office capable of performing multiple large-scale projects
- Plan and implement procedures and systems to maximize operating efficiency
- Review performance data (financial, budgets, sales and activity reports) to monitor and measure productivity, goal progress and activity levels
- Oversee writing of scope, budget, and QAQC
- Monitor and develop professional staff to maximize their potential
- Establish plans and strategies to expand the customer base in the market area
- Develop and maintain positive client relationships
- Serves as Company representative at all levels of operations
- Other duties as assigned

### **Requirements**

- 15+ years of progressive surveying and management experience
- Professional Land Surveyor license
- Demonstrated leadership skills to manage operations and staffing in delivering multi-disciplinary projects
- Demonstrated success in business development, marketing, and networking
- Successful experience in contract negotiations, budgets, and fee estimates
- Excellent written and verbal communication skills