

**MINUTES OF THE
PROFESSIONAL LAND SURVEYORS OF OHIO
EXECUTIVE COMMITTEE MEETING**

Location: COLUMBUS STATE COMMUNITY COLLEGE, NESTOR HALL, SEMINAR 6C6
Date: FRIDAY, JULY 9, 2010, 6:00 P.M.

ALL REPORTS WERE TO HAVE BEEN SUBMITTED IN WRITING

- 1.0 Call to Order & Devotions 6 Rion Myers
 - *President Myers called the meeting to order at 6:02 pm.*
 - *President Myers led the attendees in devotions.*
- 1.1 Pledge of Allegiance
 - *President Myers led the attendees in the Pledge of Allegiance.*
- 1.2 Introduction of Visitors 6 Rion Myers
 - *Three visitors from ODOT were present: Brent Shearer (for vacationing Jim Kenyon); Jeff Waggamon, Survey Operations Manager (SOM), District 1, Lima; and Dennis Blevins, SOM, District 8, Lebanon.*
- 1.3 Seating of Alternate Chapter Delegates (written authorization necessary)
 - *No written authorizations were necessary for existing Alternate Delegates Ed Miller, Central Ohio, and Larry Gardner, Ohio Valley.*
- 1.4 Determination of Quorum (over ½ of 28 member Executive Committee)
 - *6 of 6 Officers, 11 of 20 Delegates, and 2 of 2 Immediate Past Presidents (Brad Kramer and Frank Snyder) were present at the beginning of the meeting. (Some Delegates arrived a few minutes later. Chapters not represented were Miami Valley, Northwest Ohio, OSU, Thomas Hutchins, Treaty Lands and Western Reserve.)*
 - *Executive Director Gilpin and Assistant Executive Director Jones were present.*
 - *It was determined that there was a quorum.*
- 1.5 Agenda Changes
 - *Special presentation by ODOT on monumentation, Item 6.2, was moved in sequence to here to allow the ODOT presenters to go first and wrap up earlier in the evening. There were no other agenda changes.*
- 6.2 ODOT - Special Presentation
 - *Jeff Waggamon narrated a PowerPoint presentation entitled "ODOT/State Board Memorandum of Understanding"; an eight page accompanying handout was distributed to all.*
 - *Jeff covered some "tweaks" to the MOU with the Board of Registration and began by providing some background. Back in the late 1980's when he and Jim Kenyon started with ODOT, ODOT felt no need to abide by the minimum standards. Jeff, Dennis, Jim and others felt ODOT was no better than anyone else. Finally an Attorney General's opinion provided that ODOT did have to abide by the minimum standards. This was a huge step forward.*
 - *A Survey Manual was published in 1995 and now revisions are being made.*
 - *However it is not practical to live by the minimum standards completely, largely due to the fact that most property owners are not willing sellers. The eminent domain process is widely used, unlike other surveys which involve a willing seller and buyer. ODOT does not have the luxury of setting pins before the acquisition is final - this would further antagonize the property owners in most cases and complicate the negotiating process.*
 - *However ODOT realizes the pins should be set as quickly as possible after the property is acquired. This happens when the right-of-way is "clear" - acquisition is complete and right of entry is assured. It may be two to three years later when construction starts. Eminent domain may take five years to complete. Once the case is filed and money is deposited, ODOT has right of entry. Typically the property is pinned at that point.*
 - *ORC 5519.05 requires ODOT to monument the right-of-way.*
 - *The current MOU was established with the Board August 9, 2007. Brad was present*

and instrumental in working out its details.

- *Two situations are common: (1) monuments are anticipated to be disturbed or obliterated and/or damaged by construction, and (2) monuments originally set by the preparer of the R/W plans are later found disturbed, obliterated or damaged by construction. Centerline monuments fall in the first category, as they cannot be set since they will be destroyed during construction.*

- *Some changes are needed to be made to the MOU to address concerns brought forth largely by surveyors working for contractors. Centerline monument assemblies, reference monuments (cast in place concrete monuments) and right-of-way pins with large caps are involved.*

- *ODOT asks for PLSO's support for three items:*

- *1. ODOT right-of-way monuments that are to be reset by a surveyor other than the ODOT consultant surveyor shall bear the surveyor's Ohio registration number and/or name or company name and be stamped with the word RESET.*

- *2. Caps on the centerline monuments and centerline reference monuments are to be stamped "ODOT C/L or ODOT C/L REF, or (the name of the LPA) C/L REF" with no surveyor's Ohio registration number and/or name or company name.*

- *3. Centerline monument assemblies will contain no cap, only a 1" pin set inside the monument assembly box.*

- *For number 1, the intent is to reset the monument as per approved plan, and remove the perception that a new boundary survey was performed to reset the monument.*

- *For number 2, the intent is to eliminate the perceived liability of setting a monument by a surveyor who may be a different surveyor than the one who first set the monument.*

- *For number 3, it was found not to be practical to require a cap as the box has to be set too perfectly in order for the cap to fit inside.*

- *Centerline and centerline reference monuments very rarely represent a boundary monument, and are not acceptable ties for other surveys in most counties. They monument ODOT's centerline and right-of-way. The contractor's surveyor will be submitting a letter to ODOT that monuments were set as per plan. ODOT feels strongly that language must remain that this is done by a professional licensed surveyor.*

- *A table was explained which outlines monument Types A-C (Reference Monument, Right-of-Way Pin and Monument Assembly) and Cap Designs 1-6, and which combinations are to be used in which situations.*

- *Some training has been done for Project Engineers; this is key to successful implementation of monumentation as they actually manage the project according to ODOT standards. This is where things have slipped through the cracks. Training will continue via pamphlets handed out at pre-construction meetings by Survey Operations Managers or Real Estate Administrators.*

- *Jeff asked for PLSO's support, noting they will be going to the Board soon.*

- *Bob Heidkamp questioned if the county would need to follow ODOT guidelines if asked to replace ODOT monuments being torn out on local jobs. A phone call will ensue as a particular instance is involved.*

- *The revised MOU will be published in the Survey Manual. The current MOU is on ODOT's web site under the Production Office, as is the Right-of-Way Manual.*

- *County projects receiving state and federal money are under these monumentation requirements; otherwise they are not. Some counties adopt the Manual for LPA projects.*

ODOT will not provide caps. ODOT has a standard design at Berntsen, which could be ordered with the surveyor's name/number on it.

- *A drill hole or punch mark requirement for pins may be added. An old spec included this.*

- *The theory is that all monuments will be set along the job after construction. The contractor is required to perform an inventory before construction, logging pins still there (utility companies probably tear out more than contractors do). Additional pins knocked out during construction are reset by the contractor at his/her own expense. ODOT pays for ones*

taken out by utilities. The problem has been the engineers are not making sure the last step of setting pins is done. If contractors elect not to do the inventory, all pins are assumed set, at their cost.

- ODOT is working with permitting for utilities to try to get more attention paid to preserving monuments for utility jobs.

*- **Brad Kramer commended these ODOT surveyors and stated he was honored to move to support the amendment to the 2007 MOU. Second was by Bob Akins. The motion passed by unanimous voice vote.***

- Rion thanked ODOT for their time and said a letter would be forthcoming.

- ODOT presentation ended at 6:45 pm.

2.0 Acceptance of Secretary's Minutes for September 2008, January 2009 - Jim Kenyon; for May 2010 ó Don Pickenpaugh

- An email was received from Jim Kenyon that minutes for the January 2009 and September 2008 meetings are not ready.

*- Minutes of the May 14, 2010 meeting were submitted and **approved by voice vote upon a motion to accept by Isaac King and second by Dana Parsell.***

3.0 Treasurer's Report for March ó Dana Parsell

- Copies of the May and June, 2010 Treasurer's Report were distributed.

- Since the fiscal year ended June 30 and another began July 1, future reports generated in QuickBooks will look a little different. The format of the report for the Annual Conference book is yet to be determined.

- Treasurer's Reports from the Chapters for January - June are due for November filing. Next year's Chapter reports will cover July - June.

- Chapter constitutions define their fiscal year. Only Miami Valley is known to have changed its fiscal year accordingly.

- Several miscellaneous questions were successfully fielded by PLSO staff.

- President Myers accepted the Treasurer's Report subject to audit.

4.0 Unfinished Business

4.1 Surveyor of the Past Plaques - Barb Jones

- No report.

4.2 Website Proposal ó Melinda Gilpin

- Melinda reported the "Find a Surveyor" template was received from the designer today. This feature will require manual entry for the 600-700 or so members who indicated they wished their businesses to be included in this database.

- Password problems were reported for a few members for the Members section. If this happens, Barb asked members to please bring anomalies to the attention of PLSO staff so they can be remedied.

- Melinda emphasized our web designer has been extremely good at implementing fixes for numerous detailed items.

- Melinda asked that the Chapter email feature be tested so they can get feedback on its functionality as quickly as possible. A "receipt required" feature is not included.

- Rose asked if the sender could see the recipient list when an email is sent. Melinda offered to compare local email group lists to the PLSO Chapter email list if requested.

- Rose and Don noted entering the Members section upon login goes right to WordPress.

- The public will be able to click on a Chapter on the Ohio map and retrieve a list of surveyors in that Chapter.

- Melinda commended Barb for her hard work on the web site.

4.3 Soil Scientists Issues ó Dean Frederick

- Dean reported the Committee had met and a letter had been sent out from the State Board of Registration to the Ohio Department of Health stating the Committee's position on what is and what is not surveying. There has been no response yet.

- *The cease and desist orders for two complaints are still on the books.*
- *Rion asked Dean to keep us posted.*
- 4.4 Statue of Limitations - Rose Coors
 - *No report.*

5.0 New Business

5.1 New Members - Bob Akins

- *Bob Akins asked if there were any additions to the printed list, and there were none. Two Professionals for membership were considered. There were no candidates for the Associate, Student or Affiliate categories.*
 - 2 Professional - Bert Dawson, Thomas Hutchins
George A. Beiter, Central Ohio

***Motion to Accept the New Professional Members by Bob Akins
Second by Rose Coors
Motion passed by Unanimous Voice Vote of the Attendees***

- *Bob Akins referred to the list in the agenda for consideration of one Reinstatement.*
 - 1 Reinstatement - Timothy A. Burkholder, Central Ohio

***Motion to Accept the Reinstatement of a Former Member by Bob Akins
Second by Rose Coors
Motion passed by Unanimous Voice Vote of the Attendees***

6.0 Inter-Association Delegates

6.1 CEAO - Dean Ringle

- *Dean had sent an email to Melinda concerning Cuyahoga County charter government reform and CEAO is looking at what is proposed for engineering and surveying duties and responsibilities being carried out by the County Engineer, and whether a licensed or unlicensed individual will be having responsible charge of those duties.*
- *Frank commented he had received a heads-up about this, and that the County Engineer is also the Sanitary Engineer. He also heard an effort is forming in Ashtabula County to move to a charter form of government as well.*
- *Bryan Ellis commented the same is happening in Lucas County.*
- *Frank recommended PLSO work with CEAO closely on this issue, and Melinda committed to follow up with their Director.*
- *Frank said the Ashtabula County Commissioners rescinded their direction that the County Engineer be the county tax map draftsman. The OAC reads the Commissioners "may" designate the County Engineer to be the tax map draftsman. PLSO and CEAO should work to get this changed to "shall."*
- *George Hofmann noted Dean will be in Cleveland Monday to discuss the issue at the Chapter's Executive Committee meeting.*

6.2 ODOT - Jim Kenyon

- *A special presentation was made by ODOT earlier during the meeting.*

6.3 State Board of Registration - Melinda Gilpin

- *Melinda attended the last meeting where Frank was welcomed to his first Board meeting.*
- *Soil scientists and ODH letter were covered.*
- *There was an increase in PS comity exams.*
- *Legislation introduced in the last session for consolidating or eliminating Boards does not affect the Board of Registration for Professional Engineers and Surveyors. Combining resources, purchasing power and administrative costs are current efforts. Consolidation efforts seem to be driven by concern that boards are being mindful of their spending.*
- *The Board is looking at discontinuing paper renewals. Being considered is mailing a postcard reminder directing the individual to an online renewal, or download of a printable renewal form for mailing.*

- *Other state boards have a 90% online renewal rate. This also allows better tracking of renewals and decreases costs and staff time, and reduces improper data entry.*
- *A cost analysis will be done for possible implementation this fall, which would be discussed with the PSLO Executive Committee. Chapters could start thinking about this.*
- *FY 2012-2013 biannual renewals are being looked at which could save \$22,000 per year. Renewals would be alphabetically based, with half one year and the other half the next. Other states do this, with a renewal good for two years, for cost savings.*
- *The Board is interested in PLSO support for required legislative changes for budget submission.*
- *Melinda welcomed comments that she could then pass on to the Board for their consideration.*
- *The Board is working on a survey course worksheet to compile a list of survey-related courses and how they compare from one institution of high learning to another. Web postings will allow students to know which courses will count from one school to the next.*
- *Frank thanked PLSO for its support and noted it was quite an honor to be named to the Board. The agenda for the first meeting was in a box (he indicated about 4" thick), of which 85% involved investigations. Another big box had to do with NCEES. Frank will be attending the NCEES meeting in Denver in August, with a focus on surveying concerns.*
- *Frank noted the Board is under pressure to cut costs; online registration is one thing being considered as Melinda mentioned.*
- *Registration fees go into the General Fund, from which the Board's budget is determined. An investigator has left and there is a hiring freeze. The challenge is how not to lose that money. Ohio's Board is one of the most efficient in the State and the country.*
- *Investigations consumed a large portion of the meeting. The Board stated writing descriptions for easements is the practice of surveying, even though the necessity of being based on a current or updated survey does not apply if not for fee transfer.*
- *Another topic was the need for a surveyor to do topographic surveys. The Board feels a surveyor or COA for a firm is needed to perform topographic surveys in Ohio.*
- *Frank felt it would help strengthen these and similar issues to bring the definition of surveying more in compliance with NCEES standards.*
- *Rion noted he has directed this be re-opened.*
- *Frank pointed out NCEES concerns include Bachelors plus 30 for PEs, which is on the agenda for the August meeting.*
- *Computer-based testing is coming. Proposed is in 2012 a test taker will be limited to five reference books for the exam; by 2014 the test will be closed book, with reference material being provided as needed.*
- *Frank asked anyone with questions to contact him.*

6.4 OGRIP - Stu Davis

- *Not in attendance and no written report.*
- *Melinda noted emails requesting input had gone unanswered.*
- *Rion commented efforts to increase communications are ongoing.*

7.0 Committee Reports

7.1 Special Committees

7.11 Political Action ó Dean Frederick

- *Dean reported no change in the Political Action Fund, with the same beginning and ending balance for May and June of \$3,857.85.*

7.12 Standards - Brad Kramer

7.121 Preservation of Centerline and Right-of-Way Monumentations

- *Brad applauded the efforts of ODOT to further realistic solutions, both in the original memorandum and by continuing efforts.*
- *Brad asked Tim Riley to comment on his letter submitted to Brad and Melinda which reflected input from Tim's Chapter concerning right-of-way monument preservation. Tim brought up two points.*

- *One concern was putting a cap on a reset monument after construction denoting the location of a found "monument" prior to construction.*
 - *Another concern was utility locations, with the feeling utilities should be GPSd when installed, eliminating the need for relocation companies later.*
 - *However, a negative effect could be shifting of liability from the relocation company to the surveyor if a line were to be hit.*
 - *Brad asked Melinda to forward Tim's letter to the Chapters.*
 - *Jim Donathan noted Ashtabula County's history of commitment to centerline monumentation, but is finding surveyors are not replacing monument box lids properly or at all after recovering the monument.*
 - *In such cases the highway department will pave over the boxes.*
 - *Pat mentioned older style monument box lids can pop off even after being replaced; newer boxes have a thicker lip (3-4" to 5").*
 - *Tim mentioned some counties have procedures in their permitting regulations already, and suggested working with CEAO, County Engineers and local governments for uniform implementation.*
 - *Jim requested that in the event a box with no lid is found that the hole be filled with dirt, sand, gravel or other loose material to prevent the whole box from being filled with asphalt during repaving.*
- 7.122 Minimum Standards for Plat Revisions
- *Points are being logged for the next Administrative Code review.*
- 7.123 GPS Standards ó Jim Kenyon
- *Brad noted Jim Kenyon's ongoing efforts for GPS standards.*
- 7.124 FEMA Flood Mapping
- *Brad asked if all counties now have digital flood mapping.*
 - *Bryan reported Lucas County has a temporary FIRM but a new one will not be in effect until at least a year from now.*
 - *Larry Gardner reported Guernsey County does not have a DFIRM. Don noted a good many counties are not done.*
 - *Brad said for those counties with a new DFIRM, some can now be in the flood zone who were not previously. We do not have to contact an engineer to do an H & H study to determine a Base Flood Elevation. We can do proper cross sections, submit the data to FEMA, and they will return a BFE.*
 - *Some areas of the State have seen a lot of activity due to the new DFIRMs.*
 - *ODNR's annual floodplain conference is August 11-12; however PLSO has not traditionally promoted other organizations' educational events that also offer CPDs. PLSO is considering this for the 2012 conference.*
- 7.125 Definition of Surveying
- *PLSO's current definition was adopted in 2004 based largely on the NCEES model, but things have changed such as GPS and Board rulings.*
 - *Brad stated now is not the time to update the definition while the septic mapping issue is active.*
 - *The current definition in effect includes topography, so we should wait until the present issue is resolved before jumping in to change anything.*
 - *Rion noted several legislators are supportive and he hopes for change sooner than later.*
 - *Frank brought to light that the opposing view is that maps show property lines just for reference, not for surveying purposes. However, an examination of their sewage treatment rules do involve the practice of surveying.*
 - *Rion commented on the similarity between those rules and the minimum standards for surveying.*

- *Frank noted the Attorney General's Office has said the Board determines what is the practice of surveying.*
- 7.13 State Line - Dean Ringle
 - *Melinda reported an email communication from Dean that he is organizing files, photos and information and finalizing dates for additional monument repair and GPS observation on OH-MI and OH-PA lines in August and September. No dates are set yet for work this summer on the OH-IN line.*
- 7.14 Historic Review ó Mike Besch
 - *Not in attendance and no report.*
- 7.2 Newsletter Editor ó PLSO Staff
 - *Melinda reported the newsletter will be going to print next week pending final determinations on scholarships.*
 - *Deadline for articles was July 1.*
- 7.3 NSPS Governor - Robert Akins
 - *Bob and Mike Besch met at Fort Steuben recently and discussed particulars about NSPS.*
 - *Bob has been studying the NSPS web site, discussing topics with Melinda and developing a better understanding of NSPS.*
- 7.31 Trig-Star ó Pat Leonhardt
 - *Pat reported all information has been submitted for this year and checks have been sent to winners.*
 - *The school year will be starting soon and it's time to plan for Trig-Star activity again.*
 - *Donations are needed to buy the statewide license. Large Chapters are asked to donate \$75(Central, Cincinnati, Cleveland, Miami Valley, Toledo and Western Reserve); other Chapters \$25.*
 - *Pat will prepare a letter for Chapter Delegates to remind them of this need.*
- 7.32 CST Coordinator - Pat Leonhardt
 - *Pat will be asking Chapters to support exams locally. Efforts to have exams at the PLSO Conferences and Seminars are not panning out.*
- 7.33 Geocaching Coordinator - Robert Akins
 - *A geocaching article will be in the newsletter.*
 - *Bob received a letter from Dana urging caution about putting a geocache on a public site and emphasized the need to clear installation with the County Commissioners or grounds department beforehand.*
- 7.4 Standing Committees
 - 7.41 Program ó Dean Frederick
 - 7.411 Annual Conference Updates
 - 2011 - Cleveland Chapter ó 2/9-2/12 - John Hoy, Chapter Conference Chair
 - *George Hofmann reported meeting at the Intercontinental Hotel; Melinda was present.*
 - *Details with the hotel were tidied up.*
 - *Programming modifications were made to improve the program.*
 - *coming up Monday.*
 - *Melinda reported the program is confirmed and everybody is set.*
 - 2012 - Central Ohio Chapter ó Kevin Stacy, Chapter Conference Chair
 - *Melinda communicated with Kevin and discussed various topics such as the facility and programming aspects to be addressed by the committee.*
 - *The contract is signed.*
 - 2013 - Cincinnati & Southwest Chapter ó Rose Coors, Chapter Conference Co-Chair
 - *Melinda visited last week and toured the facility.*
 - *The Sharonville Convention Center is undergoing expansion, more than doubling its size. Numbers are not determined yet budget-wise.*
 - *A preliminary contract with the hotel has been received.*

- *A quick list of speakers and topics is underway.*
- 7.412 Fall Seminar Updates
 - 2010 - Firelands Chapter at Kalahari Resort, Sandusky - 10/7-10/8 ó Phil Rosebeck, Chapter Seminar Chair
 - *Tim reported the Thursday afternoon skeet activity is set up.*
 - *Speakers are lined up.*
 - *Melinda asked Tim's help to get info on fees and times for the skeet shoot, and he agreed to do so. That info is needed to complete the web site.*
 - *Trap and skeet will be pay at the door.*
 - *Kalahari has made arrangements for security of weapons.*
 - *The family packet registration form, seminar packet registration form and a brochure are online, and will also be in the next OSN.*
 - *All speaker's bios have now been received.*
 - *Handouts will be on the web site a month prior to the seminar. Attendees are responsible to view them and print the ones they wish to bring with them.*
 - *Those wanting hard copies will have to indicate that on the registration form; there will be an additional charge.*
 - *This is being implemented to reduce the burden on staff, save time and conserve resources.*
 - *Instructors have been notified of this practice so they can provide files.*
 - *Most other states have already gone to this system.*
 - *Barb added this will also eliminate the CD as documents can be downloaded as desired.*
 - 2011 - Tuscarawas Valley Chapter - Bob Akins
 - *Bob reported they have been making contacts for the program.*
 - 2012 - Toledo Chapter ó Pat Leonhardt
 - *Pat reported the first meeting with Chairpersons was June 15.*
 - *A contract is signed with the Hilton Garden Inn in Perrysburg.*
 - *Room rates are determined; there will be another meeting in November.*
- 7.42 Membership - Bob Akins
 - *Written Report Submitted.*
- 7.43 Interprofessional Affairs - A. J. Myers
 - *Rion relayed A.J.'s input that new ALTA standards are anticipated taking effect February 1, 2011.*
 - *An article in the June, 2010 ACSM Bulletin contains a blurb on this subject.*
 - *A future column will provide more details.*
 - *More information will be in the OSN.*
- 7.44 Education ó Dean Frederick
 - *The State Board is still looking at putting information online, as mentioned earlier by Frank and Melinda.*
- 7.45 Legislation - A. J. Myers
 - *Melinda referenced the Legislative Update included with the recent EC emails.*
 - *Things have been quiet for the time being.*
 - *Melinda attended a training session on how to make the most of the Hannah subscription..*
- 7.46 Finance - Paul Dinan
 - *No Written Report submitted. There has been no communication about a meeting.*
- 7.47 Past Presidents Council ó Dean Frederick
 - *Dean continues to maintain a list of potential topics for a November meeting.*
- 7.48 Scholarship ó Rocky Lomano
 - *The Columbus Foundation forwarded five applications to PLSO for consideration.*

- *The Committee met and ranked the applications.*
- *The Committee recommends awarding three \$2,000 scholarships to Elton Cooper, Andrew Koehler and Michael Kral, all of the University of Akron.*
- ***Rocky moved that these three individuals be awarded \$2,000 scholarships, and that information be forwarded to the Columbus Foundation. Frank Snyder seconded the motion. The motion was passed by unanimous voice vote.***
- *Rocky encouraged Chapters with their own scholarship funds to consider the candidates who did not obtain this scholarship award.*
- *Rion commented that PLSO needs to know which Chapters do and do not have scholarship awards since it is important other students be considered. Please inform PLSO if your Chapter has a scholarship system. The Chapter is welcome to sit in on the Committee review to learn of potential candidates.*
- *Dave Bodo reported the Tuscarawas Valley Chapter also awarded a scholarship to Andrew Koehler.*
- *Melinda will email Chapter delegates Monday to ask if they have scholarships and will begin consolidating that information. She can forward candidate information to those Chapters offering assistance.*

7.49 Scholarship Fund Board ó Frank Snyder

- *Frank noted the balance is around \$76,000.*

7.50 Management Review ó Rion Myers

- *No report at this time.*

8.0 Chapter Delegate Reports

8.1 Askega Chapter ó Jim Donathan

- *Written Report Submitted.*
- *Jim mentioned the Deputy Auditor spoke at a Chapter meeting and asked surveys be submitted by email for review, and also spoke on taxing easements and mineral rights.*

8.2 Central Ohio Chapter ó Brian Bingham

- *Written Report Submitted.*
- *Ed Miller pointed out the annual golf outing is Friday, August 27 at All American Links.*

8.3 Cincinnati Chapter - Bob Heidkamp

- *Written Report Submitted.*
- *Bob added the first annual Tri-State Surveyors Advisory Board Scholarship Golf Outing is slated for Saturday, August 7 at 8:30 AM at Kenton County Golf Course (Willows).*
- *Rose passed out flyers with registration information, noting the deadline for registration is July 30, and there is a dinner only option for \$20 and golf only option for \$60.*

8.4 Cleveland Chapter ó George Hofmann

- *Written Report Submitted – no additional comments.*

8.5 Congress Lands Chapter - Isaac King

- *Written Report Submitted. The Chapter does not award a scholarship.*

8.6 Firelands Chapter ó Tim Riley

- *Written Report Not Submitted.*
- *Discussions took place on CPDs at monthly meetings.*
- *A representative from Carlson Software is being lined up. A presentation by the local OUPS representative was made at the last meeting. Monument preservation is an ongoing topic.*

8.7 Miami Valley Chapter ó Harry Herbst

- *Written Report Not Submitted - not in attendance.*

8.8 Mohican-Killbuck Valley Chapter ó Lynn Snyder

- *Written Report Submitted.*
- *Carlson made a presentation for two CPDs to the 16 people present.*

8.9 Muskingum Valley Chapter ó Rob Lowe

- *No Written Report Submitted.*

8.10 Northwest Ohio Chapter -

- *Written Report Submitted.*
- 8.11 Ohio State University Student Chapter ó Dominic Brigano
 - *Written Report Submitted.*
- 8.12 Ohio Valley Chapter ó Larry Gardner
 - *Written Report Submitted.*
 - *Larry Gardner stated the Summer Picnic will be July 22 at Sally Buffalo Park, Cadiz. The Harrison County Engineer provides burgers and dogs, and the event begins at 6:00 PM.*
- 8.13 Scioto Valley Chapter ó George Seymour
 - *No Written Report Submitted as there have been no meetings.*
- 8.14 Southwestern Chapter - Rose Coors
 - *No Written Report Submitted.*
 - *Rose again mentioned the golf outing for scholarship funds.*
 - *Rose questioned the validity of product-specific presentations for CPDs.*
 - *Frank felt it depended on content and if it helped one in his/her profession or if it was a sales pitch.*
- 8.15 The Thomas Hutchins Chapter - John Francis
 - *No Written Report Submitted - not in attendance.*
- 8.16 The University of Akron Student Chapter ó Mike Kral
 - *No Written Report Submitted.*
 - *A meeting will be held when classes resume.*
- 8.17 Toledo Chapter ó Bryan Ellis
 - *Written Report Submitted.*
 - *No meetings are held in the summer, but a golf outing is set for August 26 at Heather Downs Country Club, combined with ASHE and the UT Chapter of ASCE. Check the Toledo Chapter web site for more details.*
- 8.18 Treaty Lands Chapter - John Jauert
 - *No Written Report Submitted – not in attendance.*
- 8.19 Tuscarawas Valley Chapter ó Dave Bodo
 - *Written Report Submitted – no additional comments.*
- 8.20 Western Reserve Chapter ó Rick Hunsicker
 - *No Written Report Submitted - not in attendance.*

[A request for PLSO to cover expenses for the previous NSPS Governor to attend the NSPS Conference was interjected by Bob Akins; no action was taken.]

9.0 President-Elect's Report ó Brett Tieben

- *Brett learned at a recent Chapter meeting that a surveyor had been killed on the road.*
- *Brett reminded everyone to use caution, to use cones, vests, signs and appropriate safety procedures and equipment and to be careful!*

10.0 PLSO Staff Report ó Melinda Gilpin and Barb Jones

- *Melinda provided promotional bags for the Southwest, Toledo and Central Ohio Chapters who are having golf outings before the next meeting.*
- *Melinda will be unable to attend the next State Board meeting July 21 and asked that if anyone would like to attend in her stead and take notes to let her know so arrangements can be made.*
- *Dues notices are scheduled to be mailed out on July 15 (a few special cases may require another day or two).*
- *Since the last meeting Melinda attended several hearings on SB 110 (Household Sewage and Small Flow On-Site Sewage Treatment Systems Law), researched material on online banking for the Finance Committee, reviewed QuickBooks setup, attended the June State Board meeting, completed mailing of the PLSO brochure to non-members, and attended training for web site utilization.*
- *Barb learned that ODNR will no longer have the rolled Ohio map; from now on the map will be folded. Digital maps are available but have a different look to them.*
- *Barb honored Julia Berning who passed in May. Julia is remembered each time we "accept the Treasurer's report subject to audit" and imparted the importance of Robert's Rules to PLSO.*

- *Barb mailed 50 exhibitor packages for the Annual Conference in Cleveland, and has received three back so far. Follow up will occur now that the new fiscal year has begun.*
- *Barb needs to know from the Chapters if they want local events posted to the PLSO web site, or linked to a Chapter web site. Events are not posted unless specifically requested.*
- *Melinda mentioned a CPD opportunity Friday, November 5 in Chillicothe. The intent is to help surveyors who are not able to attend the Fall Seminar to get needed CPDs from PLSO at low cost.*
- *The workshop will feature John Greenhalge for four hours in the morning, and Renee Shields for four hours in the afternoon. John said he would like all surveyors and engineers to take this "New Registrants" course every five years and named the session "Important Information Concerning the Practice of Engineering and Surveying in Ohio." Renee will speak on "National Height Mod and GRAV-D: Putting it all together," offering the session cancelled at the Annual Conference due to weather. Both speakers are at no charge, allowing a low price for this event - less than \$10 per CPD hour.*

11.0 President's Report of Rion Myers

- *Rion thanked the Tuscarawas Valley Chapter for a productive Chapter meeting during his visit there in late May.*
- *Rion is looking forward to attending Ohio Valley Chapter's Summer Picnic July 22.*

12.0 Adjourn

- *Meeting adjourned at 8:41 PM after a motion by Isaac King and second by Lynn Snyder.*

July 9, 2010 Minutes respectfully submitted by Donald E. Pickenpaugh, P.S., PLSO Executive Secretary, 2010.