

**MINUTES OF THE  
PROFESSIONAL LAND SURVEYORS OF OHIO  
EXECUTIVE COMMITTEE MEETING**

Location: **EMH&T, 5500 NEW ALBANY ROAD, COLUMBUS, OH**  
Date: **FRIDAY, SEPTEMBER 9, 2016, 6:00 P.M.**

ALL REPORTS WERE TO HAVE BEEN SUBMITTED IN WRITING

- 1.0 Call to Order & Devotions – Ken Taylor
  - *President Taylor called the meeting to order at 6:03 pm.*
  - *President Taylor led the attendees in devotions.*
- 1.1 Pledge of Allegiance
  - *President Taylor led the attendees in the Pledge of Allegiance.*
- 1.2 Introduction of Visitors – Ken Taylor
  - *There were no visitors present.*
- 1.3 Seating of Alternate Chapter Delegates (written authorization necessary)
  - *Dave Bodo of Tuscarawas Valley, Rose Coors of Southwestern, Steve Cahill of Cincinnati, Chip Chapman of Scioto Valley and William Loetz of ASKEGA were present as Alternate Delegates.*
- 1.4 Determination of Quorum (over ½ of 28 member Executive Committee)
  - *Roll Call was taken. 4 of 6 Officers, 14 of 20 Delegates, and 2 Immediate Past Presidents were present at the beginning of the meeting for a quorum of 20.*
  - *Executive Director Gilpin and Administrative Assistant Kyle Davis were present.*
- 1.5 Agenda Changes
  - *No agenda changes were made.*
  
- 2.0 Acceptance of Secretary's Minutes for July, 2016 – Don Pickenpaugh
  - ***A motion to accept the minutes for July 8, 2016, after correction of two typos, was made by Terry Wright and seconded by Ed Miller. Motion was approved by unanimous voice vote.***
  
- 3.0 Treasurer's Report for July and August, 2016 – Robert Patridge
  - *Copies of the combined July and August 2016 Treasurer's Report were distributed in the handout packet. A \$75 discrepancy is being chased down, but all else is in order.*
  - *Melinda introduced Kyle Davis as the new Administrative Assistant. Valerie Worth is no longer in the employ of PLSO, and PLSO wishes her the best.*
  
- 4.0 Unfinished Business
  - 4.1 Discussion of PLSO EC meeting location and office space - Ken Taylor
    - *An agreement for a new office facility has been negotiated. The address is 150 East Wilson Bridge Road, Suite 300, Worthington, Ohio in the Cascade II Building.*
    - *The facility has a shared conference room, and the November Executive Committee meeting will be held there. This will not impact holding workshops across the state, but will provide a location for workshops for central Ohio.*
    - *The office is located just south of the US 23/I-270 intersection.*
  
- 5.0 New Business
  - 5.1 New Members - Bob Akins
    - ***A motion to accept two Professional members and one Student member was made by Bob Akins and seconded by George Hofmann. The motion was approved by unanimous voice vote.***
    - *Approved for Professional membership were Aaron R. Wells, Tuscarawas Valley, and Jason A. Sierschula, Cincinnati.*

- *Approved for Student membership was Mikaela R. Corbett, Western Reserve and U of A.*
- *A motion to approve two Retired members and one Life member was made by Bob Akins and seconded by Steve Cahill. The motion was approved by unanimous voice vote.*
- *Approved for Retired membership status were Richard T. Garrett, Cleveland, and Bert O. Brown, Cincinnati.*
- *Approved for Life membership status was Steven J. Hyde, Central Ohio.*

6.0 Inter-Association Delegates

6.1 CEAO - Dean Ringle

- *Steve McCall mentioned the Ohio GIS Conference is coming up later this month.*

6.2 ODOT – Ray Foos

- *Ray Foos, Survey Operations Manager, and Timothy Burkhalter, Mapping Manager, both of ODOT's Office of CADD and Mapping Services, presented earlier this afternoon to the Past Presidents Council.*
- *Covered were two subjects: ODOT Positions on UAS, and Map Projections.*
- *ODOT is concerned with entities acquiring drones and then offering survey services. ODOT's position is that this work falls under the purview of surveying.*
- *They have seen offers for "Property Surveys" using drones without the firm having a COA from the Board or having a PS on staff.*
- *Ray would like to see a position from the Board on the use of drones for surveying and mapping purposes, and requested support from PLSO.*
- *The language from the PPC was **the PPC recommends the Executive Committee support ODOT CADD and Mapping's proposed position on UAV regulations and support the position this is already a regulated activity by ORC and OAC Sections 4733, and requests the support of related organizations.** The motion was approved by the PPC unanimously.*
- ***Brad Kramer made a motion to support ODOT to this end. A second was provided by Ed Miller.***
- *Mike Austen asked if a similar position would be merited for scanning.*
- *Ray said most scanning for ODOT is done under the supervision of surveyors.*
- *Frank Snyder said the topic of scanning had gone before the Board before, and directed Mike to contact the Board.*
- *Steve McCall noted the practice of self-policing of the profession.*
- *Ray said it is important for users to understand the science behind the technology.*
- ***President Taylor called for a vote on the motion. The motion passed by unanimous voice vote.***
- *The second topic brought to the Executive Committee was that of Low Distortion Projections based on county boundaries.*
- *ODOT has been developing projections on a per-county basis with the intent to eliminate the need for grid to ground conversions.*
- *Accuracies of 1:300,000 in Erie County (relatively flat) to 1:50,000 in Belmont County (800 feet of relief) have been determined.*
- *Indiana and Wisconsin are using countywide projections already.*
- *Usage would begin at ODOT, with the expectation of usage expanding to GIS professionals, counties, NGS and then to manufacturers of GPS equipment.*
- *Implementation of Low Distortion Projections by county would require legislation.*
- *President Taylor directed the Standards Committee to review the initiative, and to work cooperatively with the Legislative Committee.*

6.3 State Board of Registration - Melinda Gilpin

- *Melinda attended the most recent meeting of the Board.*
- *Experience requirements of potential licensees was a topic.*
- *A task force has been established to review the concept of incidental practice.*

- *Architects, landscape architects and engineers have provisions for incidental practice. Surveyors do not.*
  - *We want it to stay that way, and will keep an eye on it so nothing slips into the law from the areas where incidental practice is allowed.*
- 6.4 OGRIP – Dean Ringle
- *No report.*

7.0 Committee Reports

7.1 Special Committees

7.11 Political Action – Steve McCall

- *Steve reported PAC sponsorship for Representative Blessing at a Hamilton County GOP golf outing, and that there were some other donations.*
- *Steve Cahill, President of the Cincinnati Chapter, was commended for his participation in the outing. Steve credited others who participated as well.*
- *A PAC fundraiser is planned for the Fall Seminar.*
- *An accurate PAC balance will be forthcoming.*

7.12 Standards - Brad Kramer

- *Brad continues to work on a list of items, and mentioned Tim Briggs of Western Reserve has joined the Standards Committee.*

7.13 State Line - Dean Ringle

- *Bill Loetz, Jim Donathan and others from the ASKEGA Chapter have been involved in working on the PA line.*
- *Frank Snyder updated the Committee about the third mile marker on the PA line. The index monument was lifted off as it had been bumped by construction. The underground monument was referenced, and the top portion re-set over the base. A fence around the monument was installed so it won't get hit again.*
- *The monument will be GPS'd at a later date.*

7.14 Historic Review – Mike Besch

- *Melinda reported she will be attending an Army Corps of Engineers (Pittsburgh) event at Lake Berlin tomorrow and Sunday.*
- *There will be a re-enactment on the 150th anniversary of engineering on the Mahoning.*
- *Melinda will staff a PLSO public information booth, and Ann Besch an SHS booth.*
- *A Historical Society and Topographic Society will also participate.*

7.2 Newsletter Editor – PLSO Staff

- *Due to staffing challenges at the PLSO Office and the amount of work that has to be done, the OSN has not been published.*
- *Charlie Harkness continues to gather input from Chapters on eliminating a printed version and going entirely digital. There seems to be minimal objection to the digital version only, but opinions vary.*
- *Charlie submitted a written report as Chair of the Nominating Committee, as Chair of the Communications Committee, and as President-Elect.*

7.3 NSPS Director - Robert Akins

- *Bob reported three new brochures are being finalized by NSPS - Who is a Surveyor, NSPS, and NSPS benefits brochure.*
- *Bob will be attending the next NSPS meeting in Phoenix toward the end of the month.*
- *Workforce development is one area of discussion.*
- *Bob intends to bring the topic of UAS surveying as brought up by Ray Foos to the attention of the Great Lakes Council, as surveying by UAS is of national concern. This issue is one which complements NSPS's national perspective.*
- *Bob promised more to come after his upcoming trip.*

7.31 Trig-Star – Pat Leonhardt

- *Written report received and in the handout packet.*

- *Pat continues to promote the Trig-Star program as a way to promote surveying and asks for more people to be involved.*
- 7.32 CST Coordinator – Robert Akins
  - *No report.*
- 7.4 Standing Committees
  - 7.41 Program – Kevin Stacey
    - 7.411 Annual Conference Updates
      - 2017 – Feb 15-18, 2017 – Kalahari Resort and Conference Center, Sandusky, OH
        - *Emails on speakers are continuing with Rich Frederickson, Conference Chair.*
      - 2018 – Sharonville Convention Center, Cincinnati
        - *A contract is pending with the Sharonville Convention Center. The space is saved for us in the conference center. Construction of an attached hotel will prevent people from walking across the street.*
      - 2019 - 2021 – Hilton-Eastland. Columbus
        - *No further updates.*
    - 7.412 Fall Seminar Updates
      - 2016 – Oct 13-14, 2016 – University Center at Stark Campus, Kent State, Canton, OH
        - Western Reserve Chapter, Leslie Froelich, Chapter Chair
          - *Registrations are coming in for the Fall Seminar. Kyle is getting experience by handling the registrations.*
          - *Joe “Joe D” DeLamielleure is hosting the evening at the Football Hall of Fame, which is included in the Full Registration package; guest tickets may be purchased.*
          - *One day registrations do not include the event, but tickets can be purchased separately.*
          - *Seminar is at the University Center, Stark Campus of Kent State, Canton. The hotel is about five minutes away. The Stark Convention Center will provide free busing.*
          - *Speakers include Jeff Lucas and Dave Doyle.*
        - 2017 – Oct 12-13, 2017 – Hilton Polaris, Columbus, OH
          - *One speaker is yet to be arranged. Kevin Stacey is Chair.*
        - 2018 – Hilton Garden Inn, Toledo, OH
          - *Confirmed.*
      - 7.413 Workshop Updates
        - *A workshop is planned for December 12 at Blue Ash.*
        - *A couple of others are anticipated, with one at the new office.*
    - 7.42 Membership - Bob Akins
      - *Bob had no additional information.*
    - 7.43 Interprofessional Affairs - A. J. Myers
      - *No report.*
      - *Melinda reported PLSO will have a booth at OTEC once again this year.*
    - 7.44 Education – Steve Cahill
      - *Report submitted.*
      - *Patrick Ernst (Sinclair Community College), Steve Metcalf and Gary Schuler (University of Akron) are on the Committee.*
      - *They are looking at the Oklahoma Task Force effort.*
      - *HB 474 would allow four-year degrees for community colleges in Ohio.*
      - *Steve asked PLSO to consider supporting this bill, and has been working with Cincinnati State and legislators for some time in this area.*
      - *There is understandably pushback from larger institutions.*
      - *Information on the bill is available online. It was removed from the earlier MBR.*
      - *The initial proposal allows 10 programs statewide (not per institution) to grant*

- four-year degrees.*
- *Steve reported Cincinnati State is getting a new President. Steve will attend the inauguration. The good news is the incoming President is familiar with PLSO and has our ear. Steve recommended PLSO send a card of congratulations.*
- 7.45 Legislation – Dean Ringle
  - *Melinda reported the ethics bill is still in the mix.*
  - *The bill has passed the House, and has had two of three hearings in the Senate.*
  - *After one more Senate hearing, it will move to the Senate floor, likely as part of a “Christmas tree” bill. No opposition is expected.*
  - *The bill adds an ethics requirement to licensure renewal, with one hour per year, two hours per two years to the renewal cycle.*
- 7.46 Finance – George Hofmann
  - *George intends to have a comprehensive report for the November meeting once the aforementioned discrepancy is ironed out.*
  - *A proposed Budget for 2017-2018 was distributed in the handout packet.*
  - *The budget anticipated a rent increase for the new office.*
  - *Historical data from the last few years was used to estimate numbers for the next budget. CPDs for renewal years were taken into account.*
  - *A vote will be taken at the November meeting, after Chapters have had a chance to review the budget locally.*
- 7.47 Past Presidents Council – Steve McCall
  - *Steve reported the Past Presidents Council met from 9-4 today.*
  - *The Strategic Plan was reviewed, which includes five areas: Operating Structure/Office; Communications; Marketing; Legislation; and Membership.*
  - *A report will be prepared for the November meeting.*
  - *Ten Past Presidents attended. A short introduction was made by Tasheena Duresky, Project Coordinator of the Ohio Facilities Construction Commission.*
  - *Ray Foos and Timothy Burkholder of ODOT also presented on UASs and LDPs.*
  - *The next window for a standards update is in 2019, so we need to be gearing up for that in 2017.*
  - *There are mixed opinions on eliminating a hardcopy of the OSN.*
  - *Steve thanked those who attended.*
- 7.48 Scholarship – Rocky Lomano
  - *Report submitted.*
- 7.49 Scholarship Fund Board – Frank Snyder
  - *Frank reminded everyone that donations to the PLSO Scholarship Fund are tax-exempt.*
  - *Businesses are urged to keep this in mind in end-of-year budget projections.*
  - *Relevant information will be in the Nov/Dec edition of the eNews.*
- 7.50 Fundraising – George Hofmann
  - *George continues to be receptive to new ideas for fundraising for the PAC.*
  - *Attendees will have opportunity to donate at the Fall Seminar.*
- 7.51 Communications Committee – Charles Harkness
  - *Report submitted and included in tonight’s handout.*
- 7.52 Management Review – Ken Taylor
  - *Ken welcomed new hire Kyle Davis.*
  - *A Performance Review will be held prior to the Fall Seminar.*
- 7.53 Nominations Committee – Charles Harkness
  - *Report submitted.*
  - *Charlie has asked each Chapter for suggested names; 15 have been contacted. Charlie asks those Chapters who have not responded to do so.*

- 8.0 Chapter Delegate Reports
- 8.1 ASKEGA Chapter – Michael Jones
    - *-Bill Loetz, Chapter President, reported there are no summer meetings as is the Chapter's custom.*
  - 8.2 Central Ohio Chapter – Ed Miller
    - *The Chapter met last night with 11 in attendance, with sessions on railroad safety and surveying on railroad right-of-way.*
  - 8.3 Cincinnati Chapter - Bob Heidkamp
    - *Report submitted.*
  - 8.4 Cleveland Chapter – George Hofmann
    - *Report submitted.*
  - 8.5 Congress Lands Chapter - Isaac King
    - *No report. Next Chapter meeting will be Wednesday in Upper Sandusky.*
  - 8.6 Firelands Chapter – Rich Frederickson
    - *Report submitted.*
  - 8.7 Miami Valley Chapter – Brad Kramer
    - *Brad was pleased with the good response from the Chapter for the Nominations Committee. A cooperative effort with the City of Dayton is underway for preserving monuments throughout the downtown of the City. Steve McCall added written records and field books are also included in the preservation effort. The Chapter held a golf outing and provided two scholarships.*
  - 8.8 Mohican-Killbuck Valley Chapter – Lynn Snyder/Jim Kenyon
    - *Report submitted. Jim reported their next meeting is Tuesday in Shelby, with an agricultural drone presentation relating to new FAA rules.*
  - 8.9 Muskingum Valley Chapter – Mike Nichols
    - *Report submitted.*
  - 8.10 Northwest Ohio Chapter – Michael Lenhart
    - *Not in attendance; no written report submitted.*
  - 8.11 Ohio State University Student Chapter – Charles Kotten
    - *No report.*
  - 8.12 Ohio Valley Chapter – Michael Austen
    - *No report. A copy of the Chapter Secretary's minutes of the August picnic was included in the packet handout in lieu of a Delegate's report.*
  - 8.13 Scioto Valley Chapter – Brig Mitton
    - *No report. Next meeting will be in October.*
  - 8.14 Southwestern Chapter – Eric Lutz
    - *Rose reported there will be an event Saturday, November 5 in Indiana commemorating the rebuilding of a Bilby Tower. SHS will be involved, and a Historical Marker has been acquired. More information from the Tri-State Advisory Board will be forthcoming.*
  - 8.15 Thomas Hutchins Chapter – Tim Schram
    - *No report.*
  - 8.16 Toledo Chapter – Terry Wright
    - *No report. The next meeting will be a week from Monday.*
  - 8.17 Treaty Lands Chapter – James Myers
    - *Report submitted. The next meeting is October 6. The Chapter holds no summer meetings.*
  - 8.18 Tuscarawas Valley Chapter – Curt Diebel
    - *Dave Bodo reported the Chapter has had several meetings with the Stark County Engineer on Access Management. A detailed list of concerns was provided during public hearings. The county addressed each concern in detail. Providing the county holds true to its word, the Chapter is satisfied with the responses.*
  - 8.19 The University of Akron Student Chapter – Ann Besch
    - *No report.*
  - 8.20 Western Reserve Chapter – Tim Briggs
    - *No meeting/no report. A meeting will be held in the next week or two.*

9.0 President-Elect's Report – Charles Harkness

- *Written report submitted.*

10.0 PLSO Staff Report – Melinda Gilpin

- *Melinda will be attending the Surveyors Historical Society Rendezvous, and will be out of the office beginning September 26 and returning October 3.*
- *The second (August) and third (September) dues billings have been completed. About 70% have been paid to date.*
- *A drop list will be prepared after the September 30 deadline for dues payments.*
- *Chapters will see pass-through dues payments in October.*
- *NSPS dues are to be paid by October 31 based on new member count.*

11.0 President's Report – Ken Taylor

- *Ken attended the Past Presidents Council earlier today.*
- *Ken commended Melinda with managing with a staff shortage.*
- *A November move to the new office is anticipated.*
- *We anticipate approval of the new budget in November.*
- *Ken urged each Chapter to bring a "Co-Delegate" to the next Executive Committee meeting.*

12.0 Adjourn

- *President Taylor adjourned the meeting at 7:38 pm.*

*September 9, 2016 Minutes respectfully submitted by Donald E. Pickenpaugh, P.S., PLSO Executive Secretary, 2016.*